

ALSACE TOWNSHIP PERMIT SUBMITTAL INFORMATION

Permit Application information:

1. A non-refundable \$50.00 application fee (\$25.00 for a well installation application) is required at time of application for residential projects. A \$150.00 application fee is required for non-residential projects. An application that is not accompanied by the application fee is considered an incomplete application and will not be processed until the application fee is received.
2. At the time of permit approval, the permit must be picked up and fee paid at the Township. The application fee will be applied to the balance owed for the permit. All checks must be made payable to Alsace Township.
3. Applications must have a plot plan attached showing:
 - The location & dimensions of all existing & proposed improvements (including all impervious cover such as driveway, patios, etc.)
 - Distances between proposed and existing improvements
 - Distance from property lines for proposed improvement(s)
 - Easement & right-of-way locations, well & septic locations.
4. A workman's compensation certificate (or exemption form) for contractors, etc. along with a certificate of liability insurance must accompany all applications.
5. Inspections required for the project will be indicated on the approved permit. Technicon Enterprises Inc., II must be contacted at 610-286-1622, ext. 100 or ext. 0 to schedule inspections indicated on the permit before continuing any work beyond each required inspection.
6. Performing work without a permit will result in the doubling of all permit fees.
7. Permits, once approved, are valid for one (1) year from the date of approval. Work must commence within 180 days of approval and be completed by the expiration date of one (1) year from the approval date. No work is permitted to begin until the permit is approved, paid for and picked up from the Township.
8. If the project will create ≥ 500 square feet of new impervious surface, a stormwater management plan must be submitted to the Township Engineer for verification of compliance with the Township Stormwater Management Ordinance.
9. Technicon Enterprises Inc., II at 610-286-1622, with any questions regarding the project.