

Alsace Township Board of Supervisors Reorganization Meeting, Tuesday January 3, 2023

Michael Stump called the Reorganization Meeting of the Alsace Township Board of Supervisors to order at 7:01 PM. Present were Mike Stump, Keith Blankenbiller, Kim Mallatratt, Jan Moore, Township Business Manager & Gary Swavely Township Solicitor. The meeting was held as a Hybrid meeting with no residents attending remotely.

Mr. Stump led the Pledge of Allegiance

Mr. Stump then turned the meeting over to Attorney Swavely to serve as the Interim Chairman

First order of business was the appointment of a chairperson. Attorney Swavely requested nominations for Board Chairperson for 2023. Michael Stump nominated Keith Blankenbiller for the Chairperson position which was accepted by Mr. Blankenbiller. A motion was made by Mike Stump to appoint Keith Blankenbiller as Chairman of the Board, seconded by Mrs. Mallatratt and the motion was unanimously approved.

Attorney Swavely then requested nominations for Vice Chairman. Keith Blankenbiller nominated Mike Stump for the Vice Chairperson which was accepted by Mr. Stump.

Keith Blankenbiller made a motion to appoint Mike Stump as Vice Chairman, seconded by Mrs. Mallatratt, and the motion carried.

Mr. Blankenbiller then took over the chair for the remainder of the meeting.

All the following motions were carried:

Motion by Mrs. Mallatratt to acquire Treasurer's Bonds in the amount of \$500,000.00, seconded by Mr. Stump

Motion by Mrs. Mallatratt to re-appoint Jan Moore as Township Business Manager/Secretary/Treasurer, seconded by Mr. Stump

Motion by Mrs. Mallatratt to appoint Katie Didrickson as Assistant Township Secretary, seconded by Mr. Stump

Motion by Mrs. Mallatratt to re-appoint Gary Swavely, Esq. as the Township Solicitor, seconded by Mr. Stump

Motion by Mrs. Mallatratt to re-appoint Jan Moore as Right To -Know Officer, seconded by Mr. Stump

Motion by Mrs. Mallatratt to appoint Katie Didrickson as Assistant Right To-Know Officer, seconded by Mr. Stump

Motion by Mrs. Mallatratt to re-appoint Jan Moore as the Township ADA Coordinator, seconded by Mr. Stump

Motion by Mrs. Mallatratt to retain the banking and savings institutions used in 2022: Tompkins Community Bank, EverBank and Franklin Templeton seconded by Mr. Stump

Motion by Mrs. Mallatratt to appoint the firm of Herbein & Company to audit the Township's financial records for the year ending December 31, 2022, seconded by Mr. Stump

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Motion by Mrs. Mallatratt to appoint two auditors, Margaret Mege and Shawn Dierolf to one (1) year terms as Township Auditors, seconded by Mr. Stump. Rachel Coles was elected to a 6-year term with 5 years remaining in her term.

Motion by Mrs. Mallatratt to appoint Technicon Enterprises II as the Residential and Commercial Building Inspectors, the BCO, Zoning Officer, Township Engineer, and Township Sewage Enforcement Officers, seconded by Mr. Stump

Motion by Mrs. Mallatratt to adopt Resolution No. 2023-01 which adopts the 2023 Sewage Enforcement fees, seconded by Mr. Stump

Motion by Mrs. Mallatratt to adopt Resolution 2023-02 which adopts that 2023 Township Building Codes and Zoning Fee Schedule, seconded by Mr. Stump

Motion by Mrs. Mallatratt to approve the 2023 Fee and Compensation Schedule, seconded by Mr. Stump

Motion by Mrs. Mallatratt to appoint Emily Pfleger, Tara Pfleger, Kelly Pfleger and Justine Stump to the Recreation Board, seconded by Mr. Stump

Motion by Mrs. Mallatratt to re-appoint Brian Weidner to a three—year term, Charlie Keller to a two-year term and Nate Pletscher to a three-year term on the Township's Planning Commission. Zack Moore and Mary Beth Butchko have one year remaining on their terms. The Commission will meet the first Thursday of each month at 7:00 PM. Motion seconded by Mr. Stump

Motion by Mrs. Mallatratt to re-appoint G.H. Harris as Delinquent Per Capita Tax Collector and appoint Ruth Ann Moyer to collect 2023 Per Capita Taxes at a rate of \$0.75 per bill, seconded by Mr. Stump

Motion by Mrs. Mallatratt to re-appoint Berks Income Tax Bureau as Earned Income Tax Collector, seconded by Mr. Stump

Motion by Mrs. Mallatratt to re-appoint Berks County Tax Claim Bureau to collect Delinquent Real Estate Taxes, seconded by Mr. Stump

Motion by Mrs. Mallatratt to appoint Patricia Moyer as Deputy Tax Collector for Ruth Ann Moyer, Tax collector, seconded by Mr. Stump

Motion by Mrs. Mallatratt to re-appoint Michael Wolf to a three-year term, Michael Moore to a two-year term, and Nate Pletscher to a one-year term as the ZHB alternate on the Alsace Township Zoning Hearing Board, at a rate of \$50 per hearing, and to re-appoint Attorney Andrew George to serve as the Solicitor for the Zoning Hearing Board, seconded by Mr. Stump. Michelle Rogers has one-year remaining on her term.

Motion by Mrs. Mallatratt to re-appoint Bill Foreman as the Vacancy Board Chairman, seconded by Mr. Stump

Motion by Mrs. Mallatratt to appoint Hunter Martin as Emergency Management Coordinator, seconded by Mr. Stump

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Motion by Mrs. Mallatratt to continue the meeting schedule of the Board of Supervisors Business Meetings on the third Wednesday of each month and the Workshop Meetings on the first Wednesday of each month, seconded by Mr. Stump

Motion by Mrs. Mallatratt to establish the following paid holidays for full time employees: One-Half day on New Year's Eve. Full days for New Year's Day, President's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Christmas Eve, and Christmas Day, seconded by Mr. Stump

Motion by Mrs. Mallatratt to allow the three (3) Supervisors and the Business Manager to attend the State Conference in Hershey PA in April, with all expenses paid by the Township, seconded by Mr. Stump

Motion by Mrs. Mallatratt to appoint Township Business Manager Jan Moore to be the voting delegate for the State Convention in Hershey, seconded by Mr. Stump

Motion by Mrs. Mallatratt to pay mileage at the prevailing IRS mileage rate when using a personal vehicle for township business, seconded by Mr. Stump

Motion made by Mrs. Mallatratt to adjourn the meeting at 7:20 PM, seconded by Mr. Stump. Meeting adjourned at 7:20 PM

Respectfully Submitted

Jan Moore, Business Manager