

REORGANIZATION MEETING, MONDAY JANUARY 3, 2022

Michael Stump called the Reorganization Meeting of the Alsace Township Board of Supervisors to order at 7:00 PM. Present were Mike Stump, Keith Blankenbiller, Kim Mallatratt, Jan Moore, Township Business Manager & Gary Swavely Township Solicitor. The meeting was held as a Hybrid meeting however, no residents attended remotely via Zoom.

Mr. Stump then turned the meeting over to Attorney Swavely to serve as the Interim Chairman.

First order of business was the appointment of a chairperson. Attorney Swavely requested nominations for Chairperson for 2022. Kim Mallatratt nominated Michael Stump for the Chairperson position which was accepted by Mr. Stump.

A motion was made by Kim Mallatratt to appoint Michael Stump as Chairman of the Board, seconded by Keith Blankenbiller and the motion was unanimously approved.

Attorney Swavely then requested nominations for Vice Chairman. Michael Stump nominated Kim Mallatratt for the Vice Chairperson which was accepted by Mrs. Mallatratt. Keith Blankenbiller nominated himself for the Vice Chairperson.

A motion was made by Keith Blankenbiller to appoint himself as Vice Chairman, no second was made and the motion failed.

Michael Stump made a motion to appoint Kim Mallatratt as Vice Chairperson, seconded by Kim Mallatratt. Keith Blankenbiller cast a dissenting vote and the motion carried 2-1 in favor of Kim Mallatratt.

Mr. Stump then took over the chair for the remainder of the meeting.

All the following motions were carried:

Motion by Keith Blankenbiller to re-appoint Jan Moore as Business Manager/Secretary/Treasurer, seconded by Kim Mallatratt.

Motion made by Kim Mallatratt to appoint Krystal DiGuardi as Assistant Secretary, seconded by Keith Blankenbiller.

Motion by Kim Mallatratt to acquire Treasurer's Bonds in the amount of \$500,000.00 each, seconded by Keith Blankenbiller.

Motion made by Keith Blankenbiller to re-appoint Gary Swavely, Esq. as the Township Solicitor, seconded by Kim Mallatratt.

Motion made by Kim Mallatratt to appoint Jan Moore as the Township Right-To-Know Officer, seconded by Keith Blankenbiller.

Motion made by Keith Blankenbiller to appoint Krystal DiGuardi as Assistant Right-To-Know Officer, seconded by Kim Mallatratt.

Motion by Kim Mallatratt to appoint Jan Moore as the Township ADA Coordinator, seconded by Keith Blankenbiller.

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Motion by Keith Blankenbiller to retain the banking and savings institutions used in 2021: Tompkins Vist Financial, EverBank and Franklin Templeton, seconded by Kim Mallatratt.

Motion by Keith Blankenbiller to appoint the firm of Herbein & Company to audit the Township's financial records for the year ending December 31, 2021, seconded by Kim Mallatratt.

Motion by Kim Mallatratt to appoint two auditors, Wendy Serba, and Margaret Mege to one (1) year terms as Township Auditors, seconded by Keith Blankenbiller

Rachael Coles was elected to a 4- year term as Township Auditor,

Motion by Keith Blankenbiller to appoint Technicon Enterprises II Residential as the Commercial Building Inspectors, the Building Code Officials, the Zoning Officer, Township Engineer, and the Township Sewage Enforcement Officers, seconded by Kim Mallatratt.

Motion made by Keith Blankenbiller to adopt Resolution No. 2022-01 which adopts the 2022 Sewage Enforcement fees, seconded by Kim Mallatratt.

Motion made by Keith Blankenbiller to adopt Resolution 2022-02 which adopts the 2022 Township Building Codes and Zoning Fee Schedule.

Motion made by Keith Blankenbiller to appoint Michael Stump as Public Works Supervisor/Road Master, with direct responsibility for the Road Crew and their operations. A salary recommendation will be made to the elected Auditors for approval at the January 4, 2022 meeting. Motion seconded by Kim Mallatratt. Mr. Stump abstained from the vote.

Motion by Keith Blankenbiller to approve the balance of the 2022 Fee and Compensation schedule, seconded by Kim Mallatratt.

Motion by Kim Mallatratt to appoint Emily Pflieger, Tara Pflieger and Kelly Pflieger to the Recreation Board, seconded by Keith Blankenbiller.

Motion by Kim Mallatratt to re-appoint Zack Moore and Marybeth Butchko to two-year terms; Brian Weidner and Charlie Keller to one-year terms on the Planning Commission, seconded by Keith Blankenbiller

The Planning Commission will continue to meet the first Thursday of each month at 7:00 PM.

Motion by Kim Mallatratt to re-appoint G.H. Harris as Delinquent Per Capita Tax Collector and appoint Ruth Ann Moyer to collect 2022 Per Capita Taxes at a rate of \$0.75 per bill, seconded by Keith Blankenbiller.

Motion by Kim Mallatratt to re-appoint Berks Income Tax Bureau as Earned Income Tax Collector, seconded by Keith Blankenbiller.

Motion by Kim Mallatratt to re-appoint the Berks County Tax Claim Bureau to collect Delinquent Real Estate taxes, seconded by Keith Blankenbiller.

Motion by Keith Blankenbiller to appoint Patricia Moyer as Deputy Tax Collector for Ruth Ann Moyer, Tax Collector, seconded by Kim Mallatratt.

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Motion by Kim Mallatratt to re-appoint Michael Wolf to a one-year term, Michael Moore to a one-year term, and Michele Rodgers to a three-year term, and Nate Pletscher to a one-year term as the ZHB Alternate, on the Alsace Township Zoning Hearing Board, at a rate of \$50 per hearing, and to re-appoint Attorney Andrew George to serve as the Solicitor for the Zoning Hearing Board, seconded by Keith Blankenbiller.

Motion by Kim Mallatratt to appoint Brian Kissinger as Emergency Management Coordinator, seconded by Keith Blankenbiller.

Motion by Kim Mallatratt to re-appoint Bill Foreman as the Vacancy Board Chairman, seconded by Keith Blankenbiller.

Motion by Keith Blankenbiller to continue the meeting scheduled of the Board of Supervisors Business Meetings on the third Wednesday of each month and the Workshop Meetings on the first Wednesday of each month at 7:00 PM, seconded by Kim Mallatratt.

Motion to by Kim Mallatratt to establish the following paid holidays for full time employees: New Year's Day, President's Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day, Christmas Eve Day, and Christmas Day. One Half Day (1/2) on New Year's Eve. Motion seconded by Keith Blankenbiller.

Motion by Kim Mallatratt to allow the three (3) Supervisors and the Business Manager/Secretary/Treasurer to attend the 2022 State Convention in Hershey PA in April with all expenses paid by the Township, seconded by Keith Blankenbiller.

Motion by Kim Mallatratt to appoint Jan Moore to be the voting delegate for the State Convention in Hershey, seconded by Keith Blankenbiller.

Motion by Keith Blankenbiller to pay mileage at the prevailing IRS mileage rate when using a personal vehicle for Township business, seconded by Kim Mallatratt.

Motion to adjourn by Kim Mallatratt, seconded by Keith Blankenbiller. Meeting adjourned at 7:16 PM

Respectfully Submitted

Jan G Moore, Business Manager