

Michael Stump, Chairman of the Board, called the meeting of the Alsace Township Board of Supervisors to order at 7:00 PM. Also present were Vice Chairman Sam Mallatratt, Member David Barth, Business Manager, Kimberly Mallatratt, Business Manager, Jan Moore, Solicitor Gary Swavely and Sewer Engineer Fred Ebert. The meeting was held as a Hybrid meeting as attendees were present both in person and via Zoom.

An audio recording of this meeting has been created, retained and is available upon request.

**PLEDGE OF ALLEGIANCE:** Mr. Stump led the Pledge of Allegiance.

**PRICETOWN ROAD SEWER EXTENSION BID OPENING:** Mr. Ebert stated that the Township received four bids for the project and are listed below:

- Barrasso Excavation: \$370,102.70
- C&R Directional Boring: \$525,525
- DOLI: \$533,225
- Delaware Valley Utility Contractors: \$651,482.25

The original Engineer's estimate for the project was \$370,102.70. The lowest bid received was approximately 25% over the Engineer's original estimate. After a brief discussion, Mr. Mallatratt made a motion to reject all bids submitted. Mr. Stump seconded and the motion was approved.

Mr. Ebert requested that the Township adopt an alternative plan where the directional drilling aspect of the project would be placed for public bid. Bids for the directional drilling would be due by 9/1/21. The Township would purchase all material for the project utilizing Costars or a municipal purchase source and use Township employees to complete the install of the sewer lines. Any machinery required could be rented to complete the project. Motion made by Mr. Barth to place the directional drilling for public bid and to authorize Township staff to complete all other components of the project install. Mr. Mallatratt seconded, and the motion passed.

**COMMERCIAL EDU POLICY:** Several questions were raised concerning the policy which dealt mainly with the enforcement of the policy. It was again mentioned that this will affect commercial properties only. Following a brief discussion, Mr. Mallatratt made a motion to approve the Commercial EDU Policy, Draft dated 7/21/21, Mr. Barth seconded, and the motion passed.

**ADMINISTRATION:**

- **General Permit for Sewer Extensions and Pump Stations NOI.** Mr. Ebert had requested that the Township's new Business Manager Jan Moore, be added to the permit as the contact person for the Township. Mr. Barth made motion to add Jan Moore as the Township contact person for the permit, Mr. Mallatratt seconded, and the motion passed.
- **Dallas Data Proposal for Sewer Billing Outsourcing-** Proposal is for outsourcing all aspects of sewer billing and payment collection to Dallas Data which will eliminate the everyday inhouse processing of payments. Dallas Data presently provides the billing creation and mailing services to the Township. A lockbox will be created with Dallas Data to accept all mailed in payments. Residents can continue to utilize Xpress Bill pay if they choose to pay their monthly bill online. Mr. Mallatratt made a motion to accept the proposal as submitted, Mr. Barth seconded and the motion passed.

- **Agreement to Provide Dispatch Services** – Mr. Mallatratt made a motion to sign the Agreement to Provide Dispatch Services with Berks County for Fire and EMS dispatch purposes with an annual cost of \$16,637.75. Mr. Barth seconded the motion and the motion passed.
- **Agreement for Fire Protection** – An Agreement was presented to the Board which stated that the Mount Penn and Bandon Fire Companies will provide fire protection to the Township on a twenty-four (24) hours per day, seven (7) days per week basis. The Agreement stipulated terms and conditions and the dollar amounts to be paid to the fire companies. Mr. Mallatratt made a motion to approve the Agreement for Fire Protection as submitted, Mr. Barth seconded, and the motion carried.

**STORMWATER:**

- Spies Church Road- Mutter – Stormwater MOU. Motion made by Mr. Barth to approve the execution of the document, seconded by Mr. Mallatratt, motion carried
- 27 Cherry Lane – Stormwater MOU. Motion made by Mr. Barth, seconded by Mr. Mallatratt to approve the execution of the document and the motion carried
- 27 Cherry Lane – O&M Agreement - . Motion made by Mr. Barth to approve execution of the document, seconded by Mr. Mallatratt, motion carried

**PERSONNEL:** Mr. Stump provided notice that Courtney Harris had submitted her Letter of Resignation dated 8/4/21 with a final workday of 8/16/21. Mr. Barth made a motion to accept the resignation of Courtney Harris, Mr. Mallatratt seconded, and the motion carried.

Mr. Stump requested permission to advertise for the Part Time Administrative Assistant position. Mr. Mallatratt made a motion to authorizing advertisement for the position, Mr. Barth seconded, and the motion passed.

**PUBLIC COMMENTS:**

Bonnie Landis asked comment on status of Fire Company. Mr. Swavely stated that the issue remains in litigation and that any attempt to reopen the Fire Company must be approved by both the Attorney General and Auditor General. She further asked about the adverting requirements for administrative staff at the Township. She was advised that Township positions do not require public advertisement.

Patty Moyer provided comments that the Township website has not been updated. She was advised that this is in process.

Darlene Bartsch provided comment that she is continuing to pursue a school bus stop sign on the Pricetown road via PennDot.

**ADJOURN:** Mr. Stump asked for a motion to adjourn the meeting. Motion made by Mr. Mallatratt, seconded by Mr. Barth, meeting adjourned at 7:40 PM

Respectfully Submitted

Jan Moore, Business Manager