

Michael Stump, Chairman of the Board, called the meeting of the Alsace Township Board of Supervisors to order at 7:00 pm. Also present were Vice Chairman Sam Mallatratt, Member David Barth, Business Manager Kimberly Mallatratt, and Solicitor Gary Swavely. The meeting was held virtually via a Zoom meeting due to the COVID-19 pandemic.

An audio recording of this meeting has been created, retained and is available upon request.

**APPROVAL OF THE MINUTES:** A motion was made by Mr. Barth for approval of the Minutes from the May 19, 2021 meeting. Mr. Mallatratt seconded the motion, and the motion carried.

**PAYMENT OF BILLS:** Chairperson Stump asked for approval of the Township payment of bills. Mr. Barth made the motion to approve payment of these bills in the amount of \$51,743.18 from the General Fund, \$17,070.78 from the WWTP Operations and Maintenance Fund, \$3,026.55 from the Septic and Sewer Fund, and \$0 from the Liquid Fuels Fund seconded by Mr. Mallatratt, and the motion was approved.

**PAYMENT OF PAYROLL:** Mr. Stump made a motion to approve the payment of Payroll in the amount of \$20,434.86 seconded by Mr. Barth. Mr. Mallatratt abstained from the vote per the memo on file. The motion was approved by Mr. Barth and Mr. Stump.

**PAYMENT OF TAXES AND INTERIM BILLS:** Mr. Mallatratt made a motion to approve the payment of taxes and interim bills, Mr. Barth seconded that motion and it carried.

**FINANCIAL REPORTS:** All financial reports were reviewed and there were no questions.

**PUBLIC COMMENTS:** There were no public comments.

**SOLICITOR'S REPORT:** Mr. Swavely had nothing to report.

**ADMINISTRATION:**

- The Business Manager provided an update on the DEKA Task Force that is meeting to develop solutions to the traffic and safety concerns from this issue. A meeting was held with additional municipalities to discuss approaches. A meeting is being set with DEKA to begin conversations. Alan Piper has also been approached to be involved in this effort.
- The Business Manager provided an update on the American Rescue Plan Act (ARPA) funds that are being distributed to Pennsylvania municipalities. Ms. Mallatratt has completed all of the paperwork involved and required by the Department of Economic and Community Development. The expected first payment of money will be \$206,983.37.

**PROPERTY PURCHASE:**

- The closing on 6 Kegerise Drive has been completed successfully and this property will become an asset of the WWTP. Mr. Stump reporting that the DPW will be taking down the existing fencing on the property and securing the buildings. He will also be looking into the well on the property and evaluate it for adequacy of supplying water to the WWTP.

**PRICETOWN ROAD EXPANSION:**

- The Business Manager provided the proposed bid schedule to the Board and public as provided by Fred Ebert of Ebert Engineering:
  - June 24 – July 15 – Public Bid on PennBid
  - July 21 – Award at Board of Supervisors Meeting
  - July 23 – Award Notice to Successful Bidder
  - August – November 2021 – Construction

- Fred Ebert stated that he is waiting on new prevailing wage rates to be provided by the State as well as the Part II permit from DEP and they have applied for all of the HOP Permits from PennDOT for the lateral crossings.
- The Business Manager read the draft policy for the Commercial EDUs for the Board to consider. Following this information, a brief discussion ensued. Several questions were asked following this discussion:
  - Keith Blankenbiller asked if the meters would be read remotely. Mr. Stump answered in the affirmative.
  - Keith Blankenbiller asked the Board if the public would have an opportunity to review the proposed policy so that they would have an appropriate amount of time to provide comments. Mr. Swavely stated that the public always has the right to make comments and that the information would be available prior to a vote being taken on this policy.
- Mr. Robert Kutzler addressed the Board regarding his new property on Pricetown Road that is being converted from the former Day Care to an apartment building. Mr. Kutzler stated that the building is currently only going to begin as a 4 unit property, but will be transitioned to six units. Currently one of the owners of the property will be living in three of the existing units. Mr. Kutzler asked the Board if he could currently purchase one (1) additional EDU (there are currently three assigned EDUs for this property) to have a total of four (4) with the expectation that the additional two (2) EDUs required to be purchased when the property is converted to the six (6) unit apartment building. Following a brief discussion, the Board informed Mr. Kutzler that they would like to have a written Agreement in place that stipulates that Mr. Kutzler must notify the Board when the situation changes. If the notification does not occur by January 1, 2022, then the property will be assessed six (6) EDUs immediately. Following this discussion, a motion was made by David Barth, contingent on the acceptance of a signed Agreement prepared and provided by Mr. Kutzler on the details discussed, seconded by Sam Mallatratt to allow Mr. Kutzler to purchase one (1) additional EDU for this property at this time, and the balance of the two (2) additional EDUs when the property is converted to a six unit apartment.

**PUBLIC WORKS:**

- Mr. Stump stated that work would be starting on the HVAC project at the Township building. Two splits would be updated in the conference room and individual splits would be added to each of the administrative offices. Quotes were received for the project. The project is awarded for \$11,600. The highest quote was \$15,000 and another was received for \$12,000. Mr. Barth made a motion to accept the lowest bid, seconded by Sam Mallatratt, and the motion carried.
  - Mrs. Patty Moyer asked if the Township is incurring this expense, will the meetings be going back in person. Mr. Swavely stated that the meeting could be held in a hybrid fashion.

**EXECUTIVE SESSION:** The Board adjourned for an executive session at 7:36 to discuss personnel matters. Mr. Mallatratt made a motion to come out of Executive Session at 8:02 p.m., seconded by Mr. Barth. There was no action taken.

Mr. Mallatratt then made a motion to adjourn the meeting, seconded by Mr. Barth and the motion was approved. Adjournment was at 8:02 pm.

Respectfully Submitted,

Kimberly Mallatratt  
Business Manager/Secretary/ Treasurer