

Michael Stump, Chairman of the Board, called the meeting of the Alsace Township Board of Supervisors to order at 7:00 pm. Also present were Vice Chairman Sam Mallatratt, Member David Barth, Business Manager Kimberly Mallatratt, and Solicitor Gary Swavely. The meeting was held both in person as well as virtually via a Zoom meeting due to the state-wide virtual requirements as a result of the COVID-19 pandemic. A confirmation that all parties and the public could hear all participants.

An audio recording of this meeting has been created, retained and is available upon request.

APPROVAL OF THE MINUTES: A motion was made by Mr. Barth for approval of the Minutes from the October 7, 2020 meeting. Mr. Mallatratt seconded the motion, and the motion carried.

PAYMENT OF BILLS: Chairperson Stump asked for approval of the Township payment of bills. David Barth made the motion to approve payment of these bills in the amount of \$116,000.34 from the General Fund, \$19,925.57 from the WWTP Operations and Maintenance Fund, \$3,916.82 from the Septic and Sewer Fund, and \$0 from the Liquid Fuels Fund seconded by Sam Mallatratt, and the motion was approved.

PAYMENT OF PAYROLL: Mr. Barth made a motion to approve the payment of Payroll in the amount of \$32,586.31 seconded by Mr. Stump. Mr. Mallatratt abstained from the vote per the memo on file. The motion was approved by Mr. Barth and Mr. Stump.

PAYMENT OF TAXES AND INTERIM BILLS: Mr. Barth made a motion to approve the payment of taxes and interim bills, Mr. Mallatratt seconded that motion and it carried.

FINANCIAL REPORTS: All financial reports were reviewed and there were no questions.

PUBLIC COMMENTS: There were no comments from the public.

SOLICITOR'S REPORT: Mr. Swavely requested authorization from the Board to contact Mr. Tom Bellairs, a Certified Real Estate Appraiser, to perform appraisal services as may be necessary in connection with the condemnation of any Easements for the Pricetown Road Sewer Extension project. Mr. Barth made the motion to authorize Mr. Swavely to contact Mr. Bellairs, seconded by Mr. Mallatratt, and the motion passed.

ADMINISTRATION:

- The Business Manager asked for approval to execute the Stormwater Agreement for 174 Wanner Road. Sam Mallatratt made a motion to execute the document, seconded by David Barth and the motion carried.
- The Business Manager asked for approval to execute the Stormwater Memorandum of Understanding and Agreement for 2 Kutz Road. David Barth made a motion to execute the documents, seconded by Sam Mallatratt and the motion carried.
- The Business Manager presented the Draft Fiscal Year 2021 Township Budget. She showed a slide which contained a summary of the four operating accounts showing that all proposed budgets are balanced. The draft General Fund budget reflects income of approximately \$1,021,829. Mr. Barth reported that the draft budgets have been developed with no tax increase for residents. The Business Manager asked for authorization to approve as a draft budget and advertise said budget for the required

time frame. Mr. Barth authorized the approval of the draft budget and required advertising, the motion was seconded by Mr. Mallatratt and the motion passed.

SEWER: Mr. Stump reported that pumps are being purchased at a more rapid rate and that he has received a quote for purchase of a larger quantity of pumps to meet the need.

RECREATION: Courtney Harris had nothing new to report

PUBLIC WORKS:

- Mr. Stump reported that the crew has finished Wanner Road and will also begin the leaf cleaning of ditches throughout the Township.

EMC: Mr. Colvin did not attend the meeting. The Business Manager stated that there is a report due to the County and is checking with Mr. Colvin regarding completion.

SUPERVISORS REPORT: Mr. Barth and Mr. Mallatratt had nothing further.

EXECUTIVE SESSION: At 7:15 pm. Mr. Stump made a motion for the Board to leave for Executive Session to discuss personnel matters and a pending legal issue. Mr. Mallatratt seconded the motion and the motion passed.

The Board returned from Executive Session at 7:49 p.m. and Mr. Stump made a motion to resume the regular Business Meeting. Mr. Barth seconded the motion and the motion carried.

As there was no further business, Mr. Stump asked for a motion to adjourn the meeting. David Barth made the motion to adjourn the meeting, seconded by Sam Mallatratt and the motion was approved. Adjournment was at 7:50 pm.

Respectfully Submitted,

Kimberly Mallatratt
Business Manager/Secretary/ Treasurer