

Michael Stump, Chairman of the Board, called the meeting of the Alsace Township Board of Supervisors to order at 7:01 pm. Also present were Vice Chairman Sam Mallatratt, Member David Barth, Business Manager Kimberly Mallatratt, and Solicitor Gary Swavely. The meeting was held both in person as well as virtually via a Zoom meeting due to the state-wide shutdown as a result of the COVID-19 pandemic. Township Engineer Michael Reinert participated via Zoom meeting.

An audio recording of this meeting has been created, retained and is available upon request.

Chairman Stump led the Pledge of Allegiance.

APPROVAL OF THE MINUTES: A motion was made by Mr. Mallatratt for approval of the Minutes from the July 1, 2020 meeting. Mr. Barth seconded the motion, and the motion carried.

PAYMENT OF BILLS: Chairperson Stump asked for approval of the Township payment of bills. Sam Mallatratt made the motion to approve payment of these bills in the amount of \$44,581.17 from the General Fund, \$16,476.91 from the WWTP Operations and Maintenance Fund, \$205.56 from the Septic and Sewer Fund, and \$1,026.20 from the Liquid Fuels Fund seconded by David Barth, and the motion was approved.

PAYMENT OF PAYROLL: Mr. Barth made a motion to approve the payment of Payroll in the amount of \$21,670.93 seconded by Mr. Stump. Mr. Mallatratt abstained from the vote per the memo on file. The motion was approved by Mr. Barth and Mr. Stump.

PAYMENT OF TAXES AND INTERIM BILLS: Mr. Barth made a motion to approve the payment of taxes and interim bills, Mr. Mallatratt seconded that motion and it carried.

FINANCIAL REPORTS: All financial reports were reviewed and there were no questions.

PLANNING COMMISSION:

- 120 Old State Road – Moore Subdivision - Mr. Chuck Franz of C2C Design provided a brief overview of the subdivision to the Board. Mr. Franz discussed the size of the proposed lots and explained the previous Zoning Hearing Board approval decision related to the access point on Apple Lane. Mr. Reinert then discussed the letter sent from Technicon dated June 25, 2020 with a number of comments and the subsequent letter received requesting several waivers dated July 7, 2020. Several of the waivers are for unnecessary items, and others are for notes to be put on the plan that would defer items including stormwater and soil and erosion control until the actual building plans and permits are submitted and that process moves forward. Mr. Stump asked a further question regarding access to the property. Mr. Reinert stated that the Planning Commission is recommending Conditional Approval from the Board of Supervisors conditional upon compliance with the letter dated June 25th and approval of the waiver requests. Mr. Barth made a motion to accept the Conditional Approval recommendation from the Planning Commission as stated, Mr. Mallatratt seconded the motion, and the motion was approved.

ENGINEER:

- 2020-02 – Draft Ordinance – Uniform Construction Code Amendment. Mr. Reinert presented a draft ordinance for the Board's consideration. The draft proposed would be the lower the requirements for building permits to 500 sf and above to trigger the requirement of a building permit. The current Ordinance is currently only required for

buildings 1,000 sf and over. Currently for projects under 1,000 sf, only a Zoning Permit is required. Following a brief discussion, the Board decided not to move forward with this Draft Ordinance.

- 2020-03 – Draft Ordinance – Stormwater Management Ordinance Amendment. Mr. Reinert presented a draft ordinance for the Board's consideration. The draft proposed would be to increase the square foot threshold to 1,000 sf to trigger stormwater management requirements. The current Ordinance Stormwater Management Ordinance has the threshold at 500 sf. Mr. Reinert stated that this is consistent with surrounding counties. Mr. Reinert further explained that the 1,000 sf is cumulative per property. Mr. Stump made a motion authorize the advertisement of the proposed amendment to be voted on during the August 19, 2020 meeting. Mr. Barth seconded the motion, and the motion carried. Mr. Swavely noted for the Board that the Ordinance will now be referenced as Draft Ordinance 2020-02.

PUBLIC COMMENTS:

- Darlene Bartsch – Ms. Bartsch asked a question about whether the Township received a letter from Muhlenberg Fire Company requesting \$100,000 to cover Alsace Township for fire services. Mr. Barth stated that this is 100% false. Ms. Bartsch also asked about litigation against the Fire Company. Mr. Swavely confirmed that the Pennsylvania Attorney General's case is still pending.

Ms. Bartsch then stated that on April 6th she received a call from Chairman Stump. Ms. Bartsch stated that Mr. Stump made comments regarding her daughter during that call. Mr. Swavely asked if this call happened as a part of Township business or during personal time. Ms. Bartsch stated that she had called the office to speak with the Business Manager about Township polling locations and Mr. Stump returned the call.

SOLICITOR'S REPORT: Mr. Swavely had nothing to report.

ADMINISTRATION: Mr. Barth asked if the Board had any questions regarding the time tracking material that had been sent to the Board for review. Mr. Stump stated that he had not received the information. Ms. Harris asked if it was possible for the employees to see a demo. Mr. Barth stated that a demo and training will be provided following Board approval of the system. Mr. Barth further explained this will assist in tracking time spent on various projects and will assist in budgeting efforts moving forward and discussed the program in general. The Business Manager stated the costs are one-time setup fee of \$200 for the mobile app, \$300 for a physical clock and \$5 per user, per month.

SEWER:

- The Business Manager stated that Easement Agreements and legal documents will be sent out next week for properties that will be part of the sewer extension project. She also stated that a Special Meeting to discuss the project will be held at 6:00 p.m. on Wednesday, July 29th.

PUBLIC WORKS:

- Mr. Stump reported that the scratching all the asphalt has occurred in preparation for the Oil & Chip project. This will be on Old State Road, Blankenbiller Road, Heckman Road and Apple Lane. Several questions were taken by the public and answered by Mr.

Stump regarding road plans moving forward. Mr. Stump stated that he believes the road budget needs to be increased to keep up with road maintenance needs moving forward.

EMC: Mr. Colvin did not attend.

SUPERVISORS REPORT: Mr. Mallatratt stated that per the new Governor's Order remote meetings are required unless unable to do so for all public meetings. In light of this new order, the Board has agreed to hold the August meetings virtually via Zoom. This situation will be monitored moving forward. A member of the public asked if we can defy the order. Mr. Swavely stated that while we don't want to debate personal views, we cannot risk taxpayer funds to defend actions that are in defiance of an order.

Mr. Blankenbiller asked a question about the July 29, 2020 Special Meeting and how that would be held. The Business Manager stated that as this is an order that only takes effect on July 16, 2020, she will need to look into alternate options.

Mr. Stump asked for a motion to adjourn the meeting. David Barth made the motion to adjourn the meeting, seconded by Sam Mallatratt and the motion was approved. Adjournment was at 8:00 pm.

Respectfully Submitted,

Kimberly Mallatratt
Business Manager/Secretary/ Treasurer