

Michael Stump, Chairman of the Board, called the meeting of the Alsace Township Board of Supervisors to order at 7:01 pm. Also present were Vice Chairman Sam Mallatratt, Member David Barth, Business Manager, Kimberly Mallatratt, Asst. Secretary Courtney Harris, and Solicitor Gary Swavely. The meeting was held virtually via a Zoom meeting due to the COVID-19 pandemic.

A roll was taken to establish that all could hear the discussion clearly. The Business Manager then stated that if background noise becomes an issue, the participants will be muted.

APPROVAL OF MEETING MINUTES: Chairman Stump asked for approval of meeting minutes from July 15, 2020. Mr. Barth made a motion to approve the meeting minutes, Mr. Mallatratt seconded the motion, and the motion was approved.

PUBLIC COMMENTS: There were no comments from the public

SOLICITOR'S REPORT: Mr. Swavely had nothing to report.

ADMINISTRATION: Time tracking software. Mr. Barth presented the time tracking software (SwipeClock) issue for discussion with the Board. A brief discussion ensued regarding questions on the utilization of the software, implementation timeframes and the potential of moving employee pay from bi-weekly to a weekly status. Following the discussion, Mr. Barth made a motion to approve the set-up and implementation of the time tracking software for the Township employees, and moving the pay period from bi-weekly to weekly by September 7th, the motion was seconded by Mr. Mallatratt, and the motion carried.

FIRE COMPANY: The Business Manager discussed recent communication with the Auditor General's office regarding the Alsace Manor Fire Company Fireman's Relief Fund. In order for Alsace Township to continue to receive and disperse funds to the fire companies serving the Township, the Auditor General's office is requesting a letter be executed by the Board of Supervisors stating that the funds received by Alsace Township would not be dispersed to the Alsace Manor Fire Company Fireman's Relief Fund. The draft letter prepared by Mr. Swavely was read aloud to the Board. Mr. Stump made a motion to execute this letter and to authorize the Business Manager to promptly send to the Pennsylvania Auditor General's representative, seconded by Mr. Mallatratt and the motion carried.

PUBLIC WORKS: Mr. Stump reported that there was significant flooding from the recent hurricane with several incidences. He said at this time all of the shoulders and holes created along the roadways have been filled in and the situation is still being monitored.

SUPERVISORS REPORT: Neither Mr. Mallatratt nor Mr. Barth had anything to report.

EXECUTIVE SESSION: At 7:21 the Board began an Executive Session to discuss Personnel matters. The Business Manager explained that the public would be placed in a Zoom "Waiting Room" and would not be able to hear or see but were welcome to remain there and would be re-admitted to the meeting following the Executive Session. The Board ended the Executive Session at 8:05 p.m.

Mr. Stump asked for a motion to adjourn. Mr. Barth made a motion to adjourn the meeting, seconded by Mr. Mallatratt and the motion was approved. Adjournment was at 8:07 pm.

Respectfully Submitted,

Kimberly Mallatratt
Business Manager/ Secretary/ Treasurer