

Michael Stump, Chairman of the Board, called the meeting of the Alsace Township Board of Supervisors to order at 7:02 pm. Also present was Sam Mallatratt - Vice Chairman, Member David Barth, Courtney Harris– Assistant Secretary Treasurer, and Solicitor Gary Swavely. The meeting was held at the Alsace Township Municipal Building. Mr. Stump led the Pledge of Allegiance.

**MINUTES:** Mr. Mallatratt made a motion to approve the minutes from the November 6, 2019 as well as the minutes from November 20, 2019, Mr. Barth seconded, and the motion carried.

**PUBLIC COMMENTS:** There were no comments from the public.

**SOLICITORS REPORT:** Mr. Swavely had nothing to report.

**ADMINISTRATION:**

- Dave Barth made a motion to approve and ratify the advertisement to appoint Herbein & Company as the Township's CPA for the 2019 Township Audit. Sam Mallatratt seconded the motion and the motion was approved.
- The Board was asked to approve the MOU for a new home being built at 68 Woodside Ave. Sam Mallatratt made a motion to approve the execution of the MOU. Dave Barth seconded the motion and the motion carried.
- A Sewage Planning Exemption was presented to the Board for a property that is being subdivided on Apple Lane. Dave Barth made a motion to accept and execute the Exemption, Sam Mallatratt seconded the motion and the motion carried.

**FIRE COMPANY:**

Debbi Heilman provided the board with a brief update of the fire company. She stated they were waiting for the meeting to take place that is scheduled for December 17, 2019 where the discussion of procedures and bylaws are going to take place. Mr. Swavely stated that the fire company's Counsel would be present, and Mr. Sher would provide them with an update after the meeting.

**PUBLIC WORKS:**

Mr. Stump stated that the DPW is preparing for snow. He had nothing in addition.

**SUPERVISORS REPORT :**

Neither Mr. Mallatratt or Mr. Barth had anything further to report.

Mr. Mallatratt made a motion to adjourn the meeting, Mr. Barth seconded the motion, and the motion was approved. Adjournment was at 7:10 pm.

Respectfully Submitted,

Courtney Harris  
Assistant Secretary/Treasurer