

Township Supervisor, Michael Stump called the Reorganization Meeting of the Alsace Township Board of Supervisors to order at 7:03 p.m. at the Township Municipal Building. Present were, Mike Stump, Sam Mallatratt, David Barth, Gary Swavely, and Kimberly Mallatratt. Gary Swavely led the Pledge of Allegiance.

A motion was made by Michael Stump to appoint David Barth as the Temporary Chairman. David Barth requested nominations for Chairman, Sam Mallatratt seconded and the motion was unanimously approved. Sam Mallatratt nominated Michael Stump for the Chairman position which was accepted by Mr. Stump.

A motion was made by David Barth to appoint Michael Stump as Chairperson of the Board, seconded by Sam Mallatratt and the motion was unanimously approved.

David Barth then requested nominations for Vice Chairman. Michael Stump nominated Sam Mallatratt for the Vice Chairman position which was accepted by Mr. Mallatratt.

A motion was made by David Barth to appoint Sam Mallatratt as Vice Chairman, seconded by Michael Stump and the motion was unanimously approved. Michael Stump chaired the rest of the meeting.

A motion made by Michael Stump to appoint David Barth as a Member of the Board of Supervisors, seconded by Sam Mallatratt, and the motion carried.

All the following motions were unanimously approved:

A motion was made by Sam Mallatratt to acquire the Treasurer's Bonds through Hart Insurance Agency in the amount of \$500,000.00 each, seconded by David Barth.

A motion was made by David Barth to appoint Kimberly Mallatratt as Business Manager/Secretary/Treasurer, seconded by Michael Stump.

A motion was made by Sam Mallatratt to re-appoint Ruth Ann Moyer as Assistant Secretary/Treasurer, seconded by David Barth.

A motion was made by Sam Mallatratt to re-appoint Gary Swavely, Esq. as the Township Solicitor, seconded by David Barth.

A motion was made by Sam Mallatratt to appoint both Kimberly Mallatratt and Ruth Ann Moyer as Right-To-Know Officers, seconded by David Barth.

A motion was made by Sam Mallatratt to retain the banking and savings institutions used in 2017: Tompkins/VIST Financial, EverBank and, Franklin Templeton, seconded by David Barth.

A motion was made by Sam Mallatratt to appoint the firm of Herbein & Company to audit the Township's financial records for the year ending December 31, 2017, seconded by David Barth.

A motion was made by Sam Mallatratt to appoint all three auditors, Connie Bernet, LaNeave R. McAllister, and Margaret Mege to one (1) year terms as Township Auditors, seconded by David Barth.

A motion was made by Michael Stump to appoint Technicon Enterprises II as the Residential and the Commercial Building Inspectors, the BCO and the Zoning Officer, seconded by David Barth.

A motion was made by Michael Stump to adopt Resolution No. 2018-01 which adopts the 2018 Technicon Enterprises II Building and Zoning Permit Fee Schedule, seconded by David Barth.

A motion was made by Michael Stump to re-appoint Gary Kraft, PE, of Kraft Engineering of Shillington, PA, as the Alsace Township Engineer, seconded by David Barth.

A motion was made by Michael Stump to re-appoint LTL as the Sewage Enforcement Officers, seconded by David Barth.

A motion was made by Michael Stump to adopt Resolution No. 2018-02 which adopts the 2018 LTL Consultants Sewage Enforcement fees, seconded by David Barth.

A motion was made by Michael Stump to re-appoint G. H. Harris as Delinquent Per Capita Tax Collector, and appoint Ruth Ann Moyer to collect 2018 Per Capita Taxes at a rate of \$0.75 per bill, seconded by David Barth.

Sam Mallatratt made a motion to appoint Mike Stump as Public Works Supervisor/Road Master, with direct responsibility for the Road Crew and their operations, seconded by David Barth. A salary recommendation will be made to the elected Auditors for approval at their January 3, 2018 meeting.

Michael Stump made a recommendation to pay the Supervisors \$13.25 per hour when they are working on the roads during an emergency or when needed, seconded by David Barth.

A motion was made by Sam Mallatratt to re-appoint Justine Stump and Ruth Ann Moyer to the Recreation Board, seconded by David Barth.

A motion was made by Michael Stump and seconded by David Barth to re-appoint Zack Moore to a three (3) year term; Kim Mallatratt to a two (2) year term, Mary Beth Butchko to a three (3) year term, Brian Weidner to a two (2) year term, and Charlie Keller to a one (1) year term to the Alsace Township Planning Commission. The Planning Commission will meet the first Thursday of each month at 7:00 p.m.

A motion was made by Sam Mallatratt to re-appoint Michael Wolf to a two (2) year term, Michael

Moore to a one (1) year term, Michele Rodgers to a three (3) year term, and Nate Pletscher to a three (3) year term as the Zoning Hearing Board Alternate, on the Alsace Township Zoning Hearing Board, at a rate of \$50 per hearing, and to reappoint Atty. Andrew George to serve as the Solicitor for the Zoning Hearing Board, seconded by David Barth.

A motion was made by Sam Mallatratt to set the Petty Cash Fund limit to \$600.00 and the Emergency Fund limit to \$1,000.00, seconded by David Barth.

A motion was made by Sam Mallatratt to re-appoint Terry Raezer and Tim Shuman as full-time Public Works employees, seconded by David Barth.

A motion was made by Sam Mallatratt to compensate the part-time road crew employees when plowing snow a rate of \$13.25 per hour, seconded by David Barth.

A motion was made by Sam Mallatratt to re-appoint Berks Income Tax Bureau as Earned Tax Collector, seconded by David Barth.

A motion was made by Sam Mallatratt to re-appoint Darlene Bartsch as Emergency Management Coordinator, seconded by David Barth.

A motion was made by Sam Mallatratt to keep the non-skilled part time road employees wage rate at \$7.50 per hour, the part time laborers with no equipment experience at \$9.50 per hour and the part time laborers with equipment experience to \$13.00 per hour, seconded by David Barth.

A motion was made by Sam Mallatratt to re-appoint Bill Foreman as the Vacancy Board Chairman, seconded by David Barth.

A motion was made by Sam Mallatratt to continue the meeting schedule of the Board of Supervisors Business Meetings on the third Wednesday of each month at the Municipal Building at 7:00 p.m., seconded by David Barth.

A motion was made by Sam Mallatratt to hold the Board of Supervisors Workshop Meetings the first Wednesday of the month at the Municipal Building at 7:00 p.m., seconded by David Barth.

A motion was made by Sam Mallatratt to establish the following paid holidays for full time employees: One-Half Day (1/2) on New Year's Eve, New Year's Day, President's Day, Memorial Day, July 4, Labor Day, Thanksgiving Day, Day before Christmas, and Christmas Day. David Barth seconded the motion.

A motion was made by Sam Mallatratt to establish the Township office hours as Monday through Thursday, 7:30 a.m. – 5:00 p.m. David Barth seconded the motion.

A motion was made by Sam Mallatratt to allow the three (3) Supervisors, the Business Manager/Secretary/Treasurer, and any other eligible employees to attend the State Convention in

Hershey, PA in April, with all expenses paid by the Township, seconded by David Barth.

A motion was made by Sam Mallatratt to appoint Kimberly Mallatratt to be the voting delegate for the State Convention in Hershey, seconded by David Barth.

A motion was made by Sam Mallatratt to pay mileage at the prevailing IRS mileage rate when using a personal vehicle for township business, seconded by David Barth.

A motion was made by Sam Mallatratt to re-appoint the Berks County Tax Claim Bureau to collect Delinquent Real Estate taxes, seconded by David Barth.

A motion was made by Sam Mallatratt to adopt Resolution 2018-03 which is an updated Township Employee Handbook, seconded by David Barth.

As there was nothing from the public and no other business, Sam Mallatratt made a motion to adjourn the meeting seconded by David Barth and the motion was unanimously approved.

Adjournment was at 7:17 p.m.

Respectively Submitted,

Kimberly Mallatratt
Business Manager/Secretary – Treasurer