

Mike Stump, Chairman of the Board, called the meeting of the Alsace Township Board of Supervisors to order. Also present were Vice Chairman Sam Mallatratt, David Barth, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building and was called to order at 7:03 pm. Mr. Stump led the Pledge of Allegiance.

MINUTES: Chairperson Stump presented the Minutes from both the December 20, 2017 Supervisors' Business meeting and the January 2, 2018 Reorganization Meeting. Sam Mallatratt made a motion to approve the Minutes, David Barth seconded the motion and the Minutes were unanimously approved.

PAYMENT OF BILLS: Chairperson Stump asked for approval of the Township payment of bills. Sam Mallatratt made a motion to approve payment of bills in the amount of \$79,457.76 from the General Fund, \$9,627.70 from the WWTP Operations and Maintenance Fund, \$0.00 from the Septic and Sewer Fund, and \$0.00 from the Liquid Fuels Fund seconded by David Barth, and the motion was unanimously approved. Mr. Mallatratt made a motion to pay taxes, payroll and interim bills, seconded by David Barth, and the motion was approved.

FINANCIAL REPORTS: A motion was made by Sam Mallatratt to approve the financial reports, seconded by David Barth, and the motion carried.

DREAM LEAGUE – Chuck Franz of C2C Design made a brief presentation on the new pavilion which is being added to the Dream League site. He asked for a waiver of full Land Development for this pavilion addition. Mr. Franz provided drawing of both the site plan and a drawing of the proposed building. Mr. Stump asked if the Township had received a recommendation from Gary Kraft of this waiver request. The Business Manager provided this documentation to all supervisors. Mr. Swavely asked Mr. Franz if he was authorized to enter into this agreement on his client's behalf. Based on Mr. Kraft's recommendation of the waiver and Mr. Franz's presentation, a motion was made by Sam Mallatratt to grant this waiver based on compliance with all stormwater regulations being met and final "As-Built" plans being provided to the Township. Mr. Barth seconded the motion, and the motion passed.

PUBLIC COMMENTS: None.

SOLICITOR'S REPORT: Nothing from Mr. Swavely.

WWTP, SEWER & SEPTIC REPORT:

- The Business Manager discussed a property that is arrears on their sewer bills and currently has two liens on the property. The property owner has been unresponsive to any letter sent by the Township to collect on these outstanding funds. She asked the Board for authorization to speak with Mr. Paul Datte regarding next steps. Sam Mallatratt made a motion for the Business Manager to contact Mr. Datte's office to discuss his recommendation for next steps, David Barth seconded the motion and motion carried.
- A discussion was made to update the annual holding tank inspection process for property owners with holding tanks. The Township will continue to annual holding tank inspection requirement, however, the property owner will contract directly with certified pumpers and inspectors to perform the service at the same time. The goal is to lessen the cost to property owners and remove the Township and a third-party firm from administering the

program. Records of the annual pumping will still be kept in the Township per DEP requirements in Act 537. The Board has asked the Business Manager to write a letter to those property owners on this new process. Sam Mallatratt made a motion to revise the holding tank inspection process, David Barth seconded the motion and the motion passed.

ADMINISTRATION:

- A new Pension Fund Administrator needed to be named as the previous Pension Fund Administrator, Mr. Phil Kline, is no longer on the Board of Supervisors. Hoffman Financial made a recommendation that the Business Manager be named the Pension Fund Administrator as she is available during business hours. Ms. Mallatratt presented a letter provided by the Hoffman Financial Group to make that change which needed to be executed by both Mr. Phil Kline and Ms. Kimberly Mallatratt. Sam Mallatratt made a motion to authorize that change, seconded by David Barth and the motion carried.
- Private Sewer Fund Account – Mr. Stump presented information about the 08 Account which is currently in the red. There are currently two individual accounts at Vist Bank which can be combined to form one operating account for the 08 Fund. David Barth made a motion to merge the two individual 08 accounts into one, the motion was seconded by Sam Mallatratt and the motion carried.
- Richard Hart Insurance Agency has provided the Board with a letter to be executed authorizing them to shop on the Township's behalf for competitive insurance quotes. Sam Mallatratt made the motion to appoint Richard Hart as our agent and to execute the letter, seconded by David Barth, and the motion carried.
- ADA Coordinator. Kim Mallatratt explained that she was contacted by an organization regarding appointing someone as the Township's ADA Coordinator and to serve as a point person for the Township. Sam Mallatratt made a motion to appoint Kim Mallatratt as the ADA Coordinator, seconded by David Barth and the motion passed.

BUILDING & ZONING REPORT: Sam Mallatratt introduced Eric Fuhrmann to the public as John Stine has resigned from Technicon. Mr. Fuhrmann will be the new point of contact. They provided a brief report and discussion on continuing to clean up old files.

PUBLIC WORKS REPORT:

- Mr. Stump provided a brief report of the recent snowfalls.
- Mr. Stump provided information on a new John Deere backhoe. A quote was received from the State Contract and additional negotiations lowered the interest rate to 3.75%. A motion was made by Sam Mallatratt to authorize the purchase of the Backhoe seconded by David Barth and the motion carried.

PLANNING COMMISSION REPORT: Kim Mallatratt provided a brief update on the Reorganization meeting of the Planning Commission. Zack Moore was named Chairman, Kim Mallatratt as Vice Chairman, and the other members are Brian Weidner, Charlie Keller and Marybeth Butchko.

ALSACE MANOR FIRE COMPANY REPORT: Wendy Becker was not in attendance.

EMERGENCY MANAGEMENT: Darlene Bartsch was not in attendance.

SUPERVISOR'S REPORT – Nothing further from the Supervisors.

ADDITIONAL COMMENTS FROM THE PUBLIC – Mr. Jamie Lucas asked if the new Zoning Ordinance passed and was told it passed during the December 20, 2017 meeting.

Mr. Stump then asked for a motion to adjourn the meeting. Sam Mallatratt made the motion to adjourn the meeting, seconded by David Barth, and the motion was unanimously approved. Adjournment was at 7:31 pm.

Respectfully Submitted,

Kimberly Mallatratt
Business Manager/Secretary/Treasurer