

Mike Stump, Chairman of the Board, called the meeting of the Alsace Township Board of Supervisors to order at 7:01 pm. Also present were Vice Chairman Sam Mallatratt, David Barth, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building. Mr. Stump led the Pledge of Allegiance.

MINUTES: Chairperson Stump presented the Minutes from the February 7, 2018 Supervisors' Business meeting. Sam Mallatratt made a motion to approve the Minutes, David Barth seconded the motion and the Minutes were unanimously approved.

PAYMENT OF BILLS: Chairperson Stump asked for approval of the Township payment of bills. Sam Mallatratt made a motion to approve payment of bills in the amount of \$60,185.05 from the General Fund, \$10,712.16 from the WWTP Operations and Maintenance Fund, \$2,559.25 from the Septic and Sewer Fund, and \$0.00 from the Liquid Fuels Fund seconded by David Barth, and the motion was unanimously approved. Mr. Mallatratt made a motion to pay taxes, payroll and interim bills, seconded by David Barth, and the motion was approved.

FINANCIAL REPORTS: A motion was made by Sam Mallatratt to approve the financial reports, seconded by David Barth, and the motion carried.

ORDINANCE 2018-01 - INTERMUNICIPAL AGREEMENT – MS4 – Ordinance 2018-01 was provided to the Board for adoption which is for the MS4 Intermunicipal Agreement for the Steering Committee to extend through the next five-year permit cycle. David Barth made a motion to adopt this Ordinance, seconded by Sam Mallatratt and the motion passed.

ORDINANCE 2018-02 – MT PENN PRESERVE COUNCIL OF GOVERNMENTS – Ordinance 2018-02 was provided to the Board for adoption. This Ordinance is to adopt the Intermunicipal Council of Governments for the Mt. Penn Preserve Partnership. David Barth made a motion to adopt this Ordinance, seconded by Sam Mallatratt and the motion passed.

PUBLIC COMMENTS: None.

SOLICITOR'S REPORT: Nothing from Mr. Swavely.

ADMINISTRATION:

- Dallas Data Systems – Jim Arms and Erin Keller from Dallas Data Systems provided a brief overview of the potential sewer billing software system which is under consideration. This software will replace the current system being used in the Township and will provide the opportunity to handle on-line and credit card payments as well as additional features. Several questions were asked regarding costs, software updates and anticipated timing of this transition. The costs proposed includes \$13,350 for the initial software, training and setup costs. This is a one-time fee which includes annual software updates. Following this initial fee, there will be a yearly maintenance fee. Specific fees for credit card processing have not been firmly established as a vendor has not been chosen at this point. The new software is anticipated to be in place by June 1, 2018. Dallas Data Systems is a CoStars authorized provider. After a brief discussion a motion was made by Sam Mallatratt to authorize Mike Stump to execute the contract, David Barth seconded the motion, and the motion carried.

BUILDING & ZONING REPORT: Eric Fuhrmann presented a waiver of setback requirements for a well permit on the Lill property at 110 Skyline Drive. After a few brief clarification questions, David Barth made a motion to grant the waiver request, seconded by Sam Mallatratt, and the motion carried.

PUBLIC WORKS REPORT: Mr. Stump discussed an opportunity for grant funds that are available from the Berks County Conservation District for both Low Volume and Dirt/Gravel Roads. Mr. Stump met with Dean Druckenmiller for BCCD to do a site visit at some of the potential areas in the Townships. In order to apply for this funding, Mr. Stump needs to attend a mandatory training class by the BCCD. Sam Mallatratt made a motion to grant Mr. Stump the approval to attend this class, seconded by David Barth and the motion carried.

PLANNING COMMISSION REPORT: Kim Mallatratt presented a letter of recommendation from Mr. Kraft regarding a partial escrow release of the Spring Point Escrow. Mr. Kraft made a recommendation to release \$229,800.82. Mr. Kraft also recommended that the Maintenance Fund be set at \$42,743.38 and that the 18-month maintenance period commence on February 21, 2018. This escrow fund is in conjunction with Muhlenberg Township. After a few brief clarifying questions, David Barth made a motion to release these funds, and Sam Mallatratt seconded by motion, and the motion carried.

ALSACE MANOR FIRE COMPANY REPORT: Wendy Becker provided a report on the Fire Company activity for 2017. The call volume increased from 2016. Ms. Becker also reported that the new tanker is expected to be in service beginning in March 2018 following required training of drivers. She is also attempting to see the old tanker and has had some initial inquiries. She also reported that their grant was approved for their airpicks. They also received an approximate \$13K grant for hydraulic poles. They will also be applying for a federal grant to replace hoses on the trucks.

EMERGENCY MANAGEMENT: Darlene Bartsch discussed the necessity of getting David Barth his proper credentials to be on-site during emergencies if necessary.

SUPERVISOR'S REPORT – Mr. Stump reported that there was a ribbon cutting at the Dunkin Donuts on February 17th where they presented a \$1,000 to the Township to be used for our Recreation program. There has also been a collapse of the pipe on Hillview Road and there will be an emergency project to replace the pipe.

ADDITIONAL COMMENTS FROM THE PUBLIC – Mr. Keith Blankenbiller asked if there was any new information regarding the sewer extension project. He was informed that the grant is being submitted and there should be movement after that is submitted.

Mr. Stump then asked for a motion to adjourn the meeting. Sam Mallatratt made the motion to adjourn the meeting, seconded by David Barth, and the motion was unanimously approved. Adjournment was at 7:45 pm.

Respectfully Submitted,

Kimberly Mallatratt
Business Manager/Secretary/Treasurer