

Phillip Kline, Chairperson of the Board, called the meeting of the Alsace Township Board of Supervisors to order. Present were Phillip Kline, Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building and was called to order at 7:00 pm. Chairperson Kline led the Pledge of Allegiance.

**MINUTES:** Chairperson Kline presented the Minutes from the May 3, 2017 Supervisors' Workshop meeting. Mike Stump made a motion to approve the Minutes, Sam Mallatratt seconded the motion and the Minutes were unanimously approved.

**PAYMENT OF BILLS:** Chairperson Kline asked for approval of the Township payment of bills. Mike Stump made a motion to approve payment of bills in the amount of \$178,137.75 from the General Fund, \$6,236.62 from the WWTP Operations and Maintenance Fund, \$1,709.14 from the Septic and Sewer Fund, and \$57,204.02 from the Liquid Fuels Fund seconded by Sam Mallatratt, and the motion was unanimously approved. Vice-Chairman Stump made a motion to pay taxes, payroll and interim bills, seconded by Sam Mallatratt, and the motion was unanimously approved.

**DUNKIN DONUTS LAND DEVELOPMENT:** Gary Swavely noted that Attorney Dan Becker was present to represent AROD Industries. Kevin Ember of McCarthy Engineering was also present. Mr. Ember provided a quick overview of the project and several minor revisions since the plan was presently previously during the Sketch Plan phase. He stated that they have received Conditional Approval from the Alsace Township Planning Commission at their May 4, 2017 meeting. They are now requesting Conditional Approval from the Board of Supervisors pending the completion of the remaining items including the finalization of the Stormwater Agreement and Improvements Agreement and requesting final approval for waivers regarding plan scale and eliminating the preliminary plan process. The Conditional Approval granted by the Planning Commission was based on the letter from Kraft Engineering received March 29, 2017. Mr. Becker, on behalf of his client, agreed to compliance with the remaining requirements of the Conditional Approval. Mike Stump made a motion to grant Conditional Approval based on the Planning Commission's recommendation and Kraft Engineering's letter of March 29, 2017, which was seconded by Sam Mallatratt. The motion carried.

**FINANCIAL REPORTS:** There were no questions regarding the Financial Statements. A motion was made by Mike Stump to approve the financial reports, seconded by Sam Mallatratt, and the motion carried.

**PUBLIC COMMENTS:** There were no comments from the public.

**SOLICITOR'S REPORT:** Mr. Swavely reported to the Board that a Judge has been assigned to the Lill Zoning Hearing Board Appeal. A Status Conference has been scheduled for May 23<sup>rd</sup>.

**WWTP, SEWER & SEPTIC REPORT:**

- Currently there was one new permit issued, one testing of a new system and one NOV that were issued.
- There are currently 234 EDUs were billable per the April 2017 report. Currently 4 EDUs are not billable due to construction.

- Holding Tank Pumping Report – 3 property owners were inspected by LTL, 8 still require inspection and pumping. 14 property owners have not yet pumped for 2016 and letters were sent on 4/24/17. 11 owners still require pumping.

### **ADMINISTRATION:**

- Hoffman Financial Services recently came into the Township office to discuss the staff pension plans and to answer any questions. They also provided an overview of the fund accounts under their purview and the current status of those funds.
- The Historical Society met on May 16, 2017 and is asking the Board of Supervisors to provide up to \$500 to print calendars to begin to building an independent operating fund. They also plan to offset the cost of these calendars by soliciting advertisers. The \$500 will be reimbursed to the Township following the initial calendar sale. Mike Stump made a motion to provide up to \$500 of starting capital funds for the Historical Society. Sam Mallatratt seconded the motion and the motion carried.

Alsace Township Heritage Society –The next meeting is scheduled for Tuesday, June 20th at 6:30 p.m.

**BUILDING AND ZONING REPORT:** 8 permits were issued by Kraft Codes in April.

### **PUBLIC WORKS REPORT:**

- The Skyline Drive project has kicked-off and is approximately 1/3 completed. There was a kickoff/tour held earlier today with members of the participant Municipalities as well as Berks County Commissioners and Councilmen led by Schlouch Incorporated. Mr. Schlouch expressed his goal of keeping as much work within Berks County as possible. Currently 70% of the employees working on the project, and through subcontractors, are Berks County residents.
- Seasonal bids have been advertised.
- Since the VFD's have been installed in the Sewer Plant we have noticed an initial decrease of \$200 in the monthly electric bill. The life expectancy of these motors should be increased as well.

### **PLANNING COMMISSION REPORT:**

- The Planning Commission has reviewed and addressed all of the comments on the new Zoning Ordinance from the Berks County Planning Commission. The intent is to hold a Public Hearing on the Ordinance on July 6, 2017. Notice of advertisement will be sent to the Reading Eagle in advance of this Public Meeting.
- Dream League - Greg Dimovitz attended the meeting from C2C Design Group representing the Dream League Land Development Plan. The Planning Commission has granted Conditional Approval based on the comments received from Gary Kraft in

his letter dated February 22, 2017. Mr. Dimovitz stated that the items outstanding will be completed and marked "will comply". Mr. Dimovitz, on behalf of his client and authorized to speak on their behalf, agreed to compliance with the remaining requirements of the Conditional Approval. At this point, Mr. Dimovitz asked for Conditional Approval from the Board of Supervisors. Mr. Brumbach of the Planning Commission asked about Approval received from Muhlenberg Township. The Board of Commissioners approved the plan on May 15, 2017 which Alsace Township will be receiving a letter to that effect. E&S Approval was also received from the County Conservation District and no NPDES permit was required as the disturbance was under one acre. Mike Stump made a motion to grant the Conditional Approval for this Plan and Sam Mallatratt seconded the motion, and the motion carried.

- Mr. Kline then discussed specifics regarding Conditional Approvals and the timing for final release of Plans. Mr. Brumbach then explained that the Planning Commission only grants conditional approval when there are limited "small-items", mainly clerical, that need to be finalized.

**RECREATION BOARD REPORT:** Several individuals were interviewed for the open positions for Playground Leaders. A final decision will be made in the next few days. ResCare is also providing two individuals to provide playground assistance at no cost to the Township. Date for registration is June 10<sup>th</sup> and the playground will begin on June 12<sup>th</sup>. A potential salary increase is being considered for one of the Playground Leaders. This will be brought to the Board of Supervisors at the next meeting.

**ALSACE MANOR FIRE COMPANY REPORT:** No report.

**EMERGENCY MANAGEMENT:** Darlene Bartsch asked about correspondence which was sent to the Spring Pointe Apartment complex regarding emergency vehicle access. A letter was sent and Wendy Becker had previously indicated that she would speak directly with the Property Manager regarding the situation. She also asked about the Reading 120 Bike Race and whether it is still planned. At this point the Township was unaware of the final decision.

**SUPERVISOR'S REPORT** – The Supervisors had nothing further to report.

**ADDITIONAL COMMENTS:** None.

Mr. Kline then asked for a motion to adjourn the meeting. Mike Stump made the motion to adjourn the meeting, seconded by Sam Mallatratt, and the motion was unanimously approved. Adjournment was at 7:32 pm.

Respectfully Submitted,

Kimberly Mallatratt  
Business Manager/Secretary/Treasurer