

Phillip Kline, Chairperson of the Board, called the meeting of the Alsace Township Board of Supervisors to order. Present were Phillip Kline, Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building and was called to order at 7:03 pm. Chairperson Kline led the Pledge of Allegiance.

**MINUTES:** Chairperson Kline presented the Minutes from the March 15, 2017 Supervisors' Workshop meeting. Mike Stump made a motion to approve the Minutes, Sam Mallatratt seconded the motion, Phil Kline abstained as he was not present at that meeting, and the Minutes were unanimously approved.

**PAYMENT OF BILLS:** Chairperson Kline asked for approval of the Township payment of bills. Mike Stump made a motion to approve payment of bills in the amount of \$77,630.95 from the General Fund, \$4,813.23 from the WWTP Operations and Maintenance Fund, \$998.06 from the Septic and Sewer Fund, seconded by Sam Mallatratt, and the motion was unanimously approved. Vice-Chairperson Stump made a motion to pay taxes, payroll and interim bills, seconded by Sam Mallatratt, and the motion was unanimously approved.

**FINANCIAL REPORTS:** Mr. Kline stated that a review of financial condition was done earlier in the week in the Township office. There were no questions regarding the Financial Statements. A motion was made by Mike Stump to approve the financial reports, seconded by Sam Mallatratt, and the motion carried.

**PUBLIC COMMENTS:**

- Jamie Lucas stated that he believes four of his election signs have been stolen.
- Karen Reidinger – 29 Woodside Ave. She expressed her concern regarding the proposed electric line to be placed in the right-of-way. She asked who would be responsible for this line. Mr. Kline verified that she would not have responsibility in the public right of way.

**SOLICITOR'S REPORT:** There was no Solicitor's Report.

**SEWER & SEPTIC REPORT:**

- Mike Stump reported that two new Variable Frequency Drives (VFD) were put online for the blowers at the sewer plant. They are currently running smoothly. It is believed that this will decrease the electric usage at the plant.
- Sewage Area Expansion Study – Ebert Engineering has provided us a proposal for this study. Mr. Ebert submitted information pertaining to potential grant. Unfortunately, we were not awarded this grant. We are obligated to move forward in some capacity with the expansion area. The proposed study cost provided by Ebert Engineering is \$9,750. A decision on moving forward will be tabled until the May Board of Supervisor's meeting. Mr. Harry Freeman of 118 Oley Road posed a question regarding the extent of this expansion area. Mr. Kline summarized the geographic area of the proposed expansion.

- Pumping Report – 14 property owners have not yet pumped for 2016 and letters will be sent. 11 owners who have holding tanks will be sent letters requesting their annual inspections and pumping reports. A discussion ensued regarding pumping requirements. Mr. Mallatratt will reach out to LTL regarding the current ordinances and requirements.
- Sewer Payment Status Report – Currently at 234 EDUs; 3 connections lost; 1 restored; 1 added. Two properties are currently on payment plans. Procedures to move forward will be undertaken by the office and Mr. Datte's office.
- LTL (SEO) – 1 new system to be installed on Mexico Road

### **ADMINISTRATION:**

- Umbrella Liability Coverage Increase – An increase of the premium by \$616 per year for an increase to \$3M in coverage. Mike Stump made a motion to approve this increase, Sam Mallatratt seconded, and the motion carried.
- Spring CleanUp Day – Spring CleanUp Day will be held on April 22, 2017 from 8:00-4:00 p.m. We will be assisted by the local Boy Scout Troop.

### **Upcoming Meetings –**

Alsace Township Heritage Society –The next meeting is scheduled for Sunday, April 23<sup>rd</sup> at 1:30. They are looking for old photos, historical records and they are planning on developing a Military Service area in the Township building to honor veterans both previous and current.

**BUILDING AND ZONING REPORT:** 27 permits were issued by Kraft Codes in March for 11 permittees. There is currently a cited property on Mt. Laurel Road. Mr. Mallatratt will check with Kraft Codes on the status of this property/citation.

**PUBLIC WORKS REPORT:** Mr. Stump asked for permission from the Board to put out bids for seasonal materials for road work to take place in 2017 on both Basket Road and Summers Road. Sam Mallatratt made a motion to approve this request, seconded by Mike Stump, and the motion carried. Mr. Stump also reported that the work has begun on the Skyline Drive project. Piping along with stone wall is being replaced in Alsace Township, Lower Alsace Township and the City of Reading. This project will be completed in several phases throughout the summer.

**PLANNING COMMISSION REPORT:** The Dream League has requested a time extension for 60-days. A motion was made by Mike Stump, seconded by Sam Mallatratt for this time extension, and the motion passed.

A discussion also ensued regarding the requested grease trap waiver for the Dunkin Donuts. A formal letter will be sent to the Planning Commission from Ebert Engineering. A question was asked by Mr. Kline about the traffic impact statement request of Mr. Brumbach. Mr.

Brumbach stated that the Planning Commission has requested specific numbers from the developer regarding potential traffic impacts.

Comments were received from the public on this issue. Darlene Bartsch discussed the traffic that she sees at the Dunkin Donuts in the Oley location. Wendy Becker discussed her thoughts that a traffic study should be conducted. Mr. Freeman asked if Alsace Township has final say even though it is a PennDOT Road.

Mr. Brumbach also discussed that the Planning Commission is addressing the comments received from Berks County.

**ALSACE MANOR FIRE COMPANY REPORT:** Fire Chief Wendy Becker reported that they received a state grant and is replacing the current car with a 2017 Silverado to become the emergency vehicle. This will be used for medical assist calls and will provide a quicker response for these situations and provide for more ability to carry equipment.

**EMERGENCY MANAGEMENT:** Emergency Management Meetings are going well. She is still looking for names of residents at rental properties, particularly those at Spring Pointe. They are working on getting floorplans.

**SUPERVISOR'S REPORT** – Sam Mallatratt discussed the right-of-way for the Eck property along Woodside Ave. and the ability to place an underground electric line. The alternative is to locate a pole at this location. It was determined that the ROW is 40', no other utilities are using the right-of-way. The property owner has agreed to put the line in a conduit and restore the property to its original condition. Mr. Stump expressed some concerns about allowing anything in the right of way and the ultimate responsibility and liability for this utility. A motion was made by Sam Mallatratt to allow the underground electric line in the right-of-way, Mike Stump seconded the motion, and the motion carried.

Mr. Kline mentioned the parking area along Seidel Road holds a great amount of water and is currently very dry. Mr. Kline will speak with Gary Kraft about this issue.

Mr. Stump had nothing further to add.

**ADDITIONAL COMMENTS:** None.

Mr. Kline then asked for a motion to adjourn the meeting. Michael Stump made the motion to adjourn the meeting, seconded by Sam Mallatratt, and the motion was unanimously approved. Adjournment was at 8:38 pm.

Respectfully Submitted,

Kimberly Mallatratt  
Business Manager/Secretary/Treasurer