

Phillip Kline, Chairperson of the Board, called the October 5, 2016 Workshop Meeting of the Alsace Township Board of Supervisors to order at 7:05 pm. Present were Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Mary Anne Fieux. The meeting was held at the Alsace Township Municipal Building and Chairperson Kline led the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC** – There were no comments from the public.

**SOLICITOR'S REPORT** – Solicitor Swavely had nothing to report.

**ADMINISTRATION REPORT** – Phillip Kline reminded the Supervisors the 2017 Budget work was currently underway. Chairperson Kline suggested improvements to the Playground in the area of expanded section of the Playground be addressed in the 2017 Budget. Mr. Kline said Playground improvements should include the grounds keeping, adding grass, and extending the existing the fence into the newly acquired area. Phil Kline added a professional should be consulted to address the improvements to the two (2) ends of the Township Building. Mr. Kline said the two (2) HVAC units in the meeting room should be also be addressed.

Chairperson Kline asked that the Township address time keeping of records to insure the employees are in compliance with the new regulations for non-exempt employee's compensation and comp time. Solicitor Swavely commented that the income threshold has changed. After discussion, it was decided Solicitor Swavely will work with timekeeper Ruth Ann Moyer examining whether the Township's comp time records and other matters are in compliance with the new regulations.

Phillip Kline continued and reported PSATS sent information regarding HB 1155 Notice of Public Hearing, which PSATS is recommending municipalities send a letter in opposition of HB 1155. Mr. Kline summarized the Bill stating Supervisors would require all agencies at least 24 hours prior to convening for a meeting provides additional public notice on its website of what is scheduled to be deliberated and voted upon. No action could be taken on items not posted on the agenda. Under this proposed Bill there is concern that the proposal will decrease efficiency of local governments by preventing them from addressing issues that the public may bring to their attention during the mandated public comment portion of the meeting.

Chairperson Kline said PSATS also sent information regarding HB 782 which would mandate that any municipality choosing to administer and enforce their Uniform Construction Code (UCC) with a third-party agency allow applicants to contract for services with an alternate third-party agency of their choosing. Mr. Kline explained the legislation does not enable a municipality to have any oversight of an alternative third-party agency other than not issuing a Certificate of Occupancy, if the alternative third-party agency does not submit the proper documentation. Subpar inspection work at an increased price from an alternative inspector from which the Township has no oversight is another concern according to Mr. Kline.

After discussion, the Supervisors agreed they oppose both Bills. Vice-Chairperson Stump made a motion a letter to be sent to Representatives in opposition to HB 1155 and HB 782, Mr. Mallatratt seconded the motion, and the motion was unanimously approved.

**ALSACE MANOR VOLUNTEER FIRE COMPANY** – Fire Chief Wendy Becker was not present.

**SUPERVISORS REPORT** – Mr. Kline addressed 1 Spring Avenue and reported the grass was mowed at the property. It was announced an anonymous resident mowed the property.

Chairperson Kline and Vice-Chairperson Michael Stump reported on the requested address change from 16 Wanner Road to Seidel Road due to handicap medical reasons. Mrs. Moyer advised the Supervisors that Kraft Code Services does the work to make the change through Berks County Mapping and the Berks 911 System. Mr. Kline had a concern about the cost to the Township for the address change. Solicitor indicated the resident could do the work for the address change and show proof to the Township. Mr. Kline said the process should be addressed. Mr. Stump said previously Road Master Lloyd Lutz would make the address changes for the Township and he was present for those address changes. After discussion, both Chairperson Kline and Sam Mallatratt agreed Michael Stump could be in charge of addresses and he would work with Ms. Fieux to send a letter to the resident outlining the procedures and the cost to the homeowner.

Vice-Chairperson Stump brought up the subject of Road Occupancy Permits for street cuts on Township roads, which is something that occurs infrequently. Mr. Stump said this particular road cut is for a new gas service and Mr. Stump expressed his concern about the cost for the permit for the homeowner. Michael Stump's major concern is that the road is repaired back to the original specification. The Supervisor's discussed the drawing prepared by Township Engineer Gary Kraft for road cuts and all agreed they are acceptable. Mr. Kline continued that Mr. Kraft explained fees for newly paved roads are higher to serve a deterrent to the new road being cut. The fee schedule is staggered per the age of the road and is lower cost for older roads, according to Mr. Kline. After further discussion it was decided Solicitor Swavely would further explore the inclusion of the details of the temporary and permanent trench restitution drawings provided by Township Engineer Kraft provided at the last meeting and amend the proper document.

Chairperson Kline reported a complaint has been lodged about evening outside movie events held at Pretzel Revolution which were reported about noise and zoning issues including a hazard due to parked cars, and an increase in a non-conforming use for the property. Mr. Jamie Lucas asked about the parking situation and maximum number of cars which could be parked at the location. After discussion, the Supervisors agreed a Clean Community Courtesy Call should be issued. Kraft Code Services would follow-up if the "Courtesy Call" is not addressed, according to Mr. Kline.

Mr. Stump reported about a complaint received regarding a stone house on Heckman Road, up the hill on the left which he was informed the ambulance had a hard time to access the property. Mr. Stump added the resident has a difficult time getting out of the driveway. Michael Stump said he would correct the problem within the Township right-of-way if there is extra asphalt from another project to help alleviate the problem.

Solicitor Swavely brought up the subject of the Road Occupancy Permit previously discussed the Kraft Engineering diagrams being consistent with the verbiage in the Ordinance regarding specifications for restitution of the street cut. Mr. Swavely said he will further investigate

whether the diagrams could be attached to the permit application. Mr. Stump asked for confirmation that he would inspect the street cuts, and the Supervisors agreed he would be the appropriate person in his position as Road Master. Mr. Stump was asked if there would be adequate time, and Mr. Stump responded there would be due to there not being many of these types of requests.

Phil Kline reminded those present the Alsace Heritage Society will hold a video presentation, "A Walk Through Time" on Sunday, October 23, at 3:00 pm. at the Municipal Building, free and open to the public.

Chairperson Kline reported he was told by Solicitor Swavely to have a joint Public Meeting to include the Planning Commission, Zoning Hearing Board, and the Board of Supervisors to discuss the future direction of Alsace Township prior to moving forward with the new Zoning Ordinance. Mr. Kline said the meeting would provide feedback for all parties. All Supervisors agreed to the meeting and its date and time. Sam Mallatratt made a motion to advertise the joint Public meeting to discuss the future direction of Alsace Township to be held at the next Supervisors meeting on Wednesday, October 19, 2016 at 7:00 pm., Mr. Stump seconded the motion, and the motion was unanimously approved.

Mr. Stump brought up the old pickup truck he needs removed from the Public Works yard. Ms. Fieux advised the Supervisors the truck was not placed on Municibid website. Ms. Fieux reported she had seen municipal trucks for sale on municipal properties but did not report the information to Mr. Stump. Ms. Fieux said she investigated PSATS guidelines and found out vehicles sold for less than \$1,000.00, such as this truck, fall under other guidelines. Solicitor Swavely confirmed this information is correct and Mr. Kline said Mr. Stump can place a "For Sale" sign on the truck, as long as the truck is sold for less than \$1,000.00.

**ADDITIONAL COMMENTS** – Chairperson Kline asked if there were any further comments and there were none.

Michael Stump made a motion to adjourn the meeting, Sam Mallatratt seconded the motion, and the motion was unanimously approved. Adjournment was at 8:10 pm.

Respectfully Submitted,

Mary Anne Fieux  
Secretary – Treasurer