

Phil Kline, Chairperson of the Board, called the May 3, 2017 Workshop Meeting of the Alsace Township Board of Supervisors to order at 7:01 pm. Present were Chairman Phillip Kline, Vice Chairman Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building and Chairperson Kline led the Pledge of Allegiance.

**APPROVAL OF MINUTES** – A motion was made to approve the Minutes from the April 19, 2017 Board of Supervisors by Mike Stump, which was seconded by Sam Mallatratt and the motion was carried.

Mr. Kline made a statement regarding Comments from the Public. He stated that Comments from the public are opened at the beginning of the meeting. Again, as a courtesy, there is an additional comment period provided at the end of the meeting for general comments and questions. During discussion, it would be appreciated that there be no erroneous comments. If there is a comment that someone wishes to make regarding a particular discussion, the Supervisors would appreciate the individual raising their hand and waiting to be recognized.

**COMMENTS FROM THE PUBLIC** – none

**SOLICITOR'S REPORT** – Mr. Swavely had nothing to report.

**ADMINISTRATION REPORT** –

- Herbein – 2016 Financial Audit. The audit has been finalized, the financial records are in good order, and all required documents have been sent to the Commonwealth as necessary. Mr. Kline noted that the auditors have again stated that we should continue our good practice of distributing and reviewing financial information.
- Mr. Swavely discussed that he received a phone call from Mr. Brian Ott regarding the previously completed Erdlitz Subdivision. It appears that the way that the subdivision was completed, and the current way the property owners would like to sell a portion of the property may run into taxation issues with Clean and Green. Mr. Swavely will speak with Mr. Ott regarding details.

**ALSACE MANOR VOLUNTEER FIRE COMPANY** – Nothing to report.

**SUPERVISORS REPORT** –

Mr. Stump introduced Mr. Fred Ebert from Ebert Engineering who discussed the proposed study for the Alsace Township Sewer Extension Study. Mr. Ebert showed the current public sewer service area. It has been extended once since the initial implementation as part of the 537 Plan. Approximately 5 years ago DEP asked Alsace Township to address an additional area north on Route 12 to address malfunctioning systems located in that area from the 537 Plan. A plan of study was submitted at that time and the DEP has been following up with Mr. Ebert consistently since that time.

The purpose of the currently proposed study is to perform the study in this identified area. This will be considered Component 3M. This will allow Alsace Township to dictate how, when and

under what conditions we want to expand the public sewer area. This study will define options and alternatives for the Board to consider moving forward. By performing the study in this manner costs, options, alternatives and conditions will be identified and open for consideration and discussion. By being proactive, the Township can determine timeline and additional factors to satisfy DEP requirements.

The anticipated timeline for the study and subsequent project commencement will be:

- Study timeframe of 3-4 months – several planning workshops
- 3 months for DEP approval
- Potential Town Hall meetings for easements
- 1-2 months for surveying
- 1 month for design
- Public meetings - several
- 3 months for DEP approval on design
- 3 month bidding schedule

Questions were asked by the Board regarding anticipated timeframe and also the Township's our ability to control the process and decisions. This expansion will not necessitate a treatment plant expansion.

A motion was made by Michael Stump to authorize Ebert Engineering to begin the expansion study for the public sewer system and to authorize Chairman Kline to sign the proposal presented by Mr. Ebert seconded by Sam Mallatratt, and the motion carried.

### **ADDITIONAL ITEMS**

- PSATS Conference – several of the Township staff and officials attended the PSATS Conference in Hershey in April 2017. Numerous education events were attended which included collection of delinquent monies, state police payments, new laws and code information and many opportunities to discuss items with other Township representatives from throughout PA.
- Skyline Drive Project – the final cross-pipe was installed today. Mike attended the job meeting yesterday (5/2/17) at Lower Alsace Township. Schlouch Construction was awarded the construction contract. Road closure notices have been posted in the Township building and on the website.
- Seasonal bids – they are being compiled and will be advertised by mid-May.
- The Annual Spring Clean-Up was very successful with 7 truckloads of electronics, 1 dumpster of metal, and two of additional materials. Mr. Kline thanked everyone for participating.
- It was reported by Kim Mallatratt that the Recreation Board has met and they are interviewing additional people to fill the open position of Playground Leader. Sign-up will be held on June 10<sup>th</sup> at the Township Building and the Playground program will begin on June 12<sup>th</sup>. All materials are also on the website.

- The Supervisor's discussed the option of cancelling the summer Workshop meetings for June, July and August. Mike Stump made a motion to cancel these meeting, seconded by Sam Mallatratt, and the motion carried.

**ADDITIONAL COMMENTS** – Chairperson Kline reiterated the Public Comment discussion from earlier in the meeting. No additional comments from the public were received.

Michael Stump made a motion to adjourn the meeting, Sam Mallatratt seconded the motion, and the motion was unanimously approved. Adjournment was at 7:50 pm.

Respectfully Submitted,

Kimberly Mallatratt  
Business Manager/Secretary – Treasurer