

Phillip Kline, Chairperson of the Board, called the meeting of the Alsace Township Board of Supervisors to order. Present were Phillip Kline, Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Mary Anne Fieux. The meeting was held at the Alsace Township Municipal Building and was called to order at 7:00 pm. Chairperson Kline led the Pledge of Allegiance.

MINUTES: Chairperson Kline presented the Minutes from the March 16, 2016, April 20, 2016, and May 4, 2016 Supervisor's meetings. Michael Stump made a motion to approve the Minutes, Sam Mallatratt seconded the motion, and the Minutes were unanimously approved.

PAYMENT OF BILLS: Chairperson Kline asked for approval of the Township payment of bills. Vice-Chairperson Stump made a motion to approve payment of bills in the amount of \$30,357.46 from the General Fund, \$4,379.75 from the WWTP Operations and Maintenance Fund, \$1,500.66 from the Septic and Sewer Fund, and \$0.00 from the Liquid Fuels Fund, seconded by Sam Mallatratt, and the motion was unanimously approved. Vice-Chairperson Stump made a motion to pay taxes, payroll and interim bills, seconded by Sam Mallatratt, and the motion was unanimously approved.

FINANCIAL REPORTS: Phillip Kline directed the Supervisors to review the financial reports. Michael Stump made a motion to approve the financial reports, seconded by Sam Mallatratt, and the motion was unanimously approved.

Township Solicitor Gary Swavely explained Ordinance 2016-2 would be acted on by the Supervisors for a loan the Township is acquiring from Tompkins VIST Bank. Mr. Swavely introduced Michael Setley, Esq., representing the firm of Georgeadis Setley who gave a summary regarding the PA DCED process and terms for the loan. Mr. Setley explained the Township is borrowing approximately \$210,000.00 of road improvements and to acquire a property. Mr. Setley stated the Ordinance is not being adopted under the Second Class Township Code; the Ordinance is being adopted under the Local Government Unit Debt Act. Mr. Setley explained the Ordinance will authorize the borrowing of \$210,000.00 from Tompkins VIST Bank, the terms loan payable in five and one half (5 ½) years with the first six (6) months being interest only, the full amount of the loan is amortized over the following five (5) years at a 2.5% fixed rate. Mr. Setley added early payments can be made on the loan. Mr. Setley explained these are the terms included in the documents to be signed by the Supervisors at this meeting.

The Ordinance is an official action necessary to accept the terms from Tompkins VIST Bank and to authorize the designated Supervisor to sign the closing documents including the note from the bank, according to Mr. Setley. Upon the approval of the Ordinance there will be a second advertisement stating the Ordinance is approved, per Mr. Setley. Mr. Setley further explained all paperwork would be submitted to the PA DCED for their review and approval. Upon the PA DCED's approval, the loan would be made available to the Township.

Township Solicitor Swavely asked for a motion to enact Ordinance 2016-2 in the form as presented to the Board of Supervisors. Vice-Chairperson Stump made a motion to approve Ordinance 2016-2 as presented to the Supervisors, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

Chairperson Kline informed the audience the purpose of the loan is for the purchase of the property adjacent to the Municipal Building and Park. Mr. Kline added the loan would also be utilized for road paving improvements for the Manor and Wanshop Road.

PUBLIC HEARING FOR RENEWAL OF THE COMCAST FRANCHISE AGREEMENT:

Chairperson Kline moved the meeting into the Public Hearing section of the meeting for the renewal of the Comcast Franchise Agreement with Alsace Township, per Section 626 of the Federal Cable Act. Phillip Kline explained the components and purpose of the Comcast Franchise Agreement. Benefits included in the negotiation of the new Franchise Agreement can result in maximized franchise fees, a franchise grant, improved cable systems, and other benefits, according to Mr. Kline. Mr. Kline opened the floor for comments from the public upon conclusion of Mr. Kline's explanation of the benefits of the renewal of the Comcast Franchise Agreement. There were no comments from the public.

Vice-Chairperson Stump added the Township has hired the Cohen Law Group to negotiate the new franchise agreement. Solicitor Swavely explained the Cohen Law Group works with numerous municipalities within Pennsylvania and is an expert in this area of the law. Solicitor Swavely added that the old agreement is outdated from both the financial and regulatory standpoint.

Chairperson Kline said since there were no questions he would close the Public Hearing of the meeting for the renewal of the Comcast Franchise Agreement.

PUBLIC COMMENTS: Stanley Mueller residing at 11 Antietam Road asked if there were any further developments regarding the stormwater run-off onto his property from Antietam Road other than the improvements made by his neighbor. Chairperson Kline informed Mr. Mueller Road Master Stump has been in contact with PENNDOT. Mr. Kline added a letter would be sent to PENNDOT outlining numerous concerns the Township has on several State roads. Chairperson Kline explained the Township does not control PENNDOT. Phillip Kline recommended Mr. Mueller contact Senator Schwank or Representative Rozzi's office so they can guide him in the proper direction to resolve his complaint. Vice-Chairperson Stump explained his letter would include additional roads besides Antietam Road and recommended Mr. Mueller submit his concerns to the State Senator and Representative, as directed by Mr. Kline.

SOLICITOR'S REPORT: Township Solicitor Gary Swavely presented Ordinance 2016-3 as directed and requested by Berks EIT. Solicitor Swavely explained it is an ordinance to authorize retention of a third party collection agency and recovery of agency fees for collection of delinquent taxes from delinquent taxpayers. Solicitor Swavely requested authorization to advertise Ordinance 2016-3. Michael Stump made a motion to authorize Solicitor Swavely to advertise Ordinance 2016-3, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

SEWER, & SEPTIC REPORT: Vice-Chairperson Stump reported the new VFD's at the WWTP are operating smoothly. Mr. Stump added a temperature check was taken and a hand can lay on the old motors for only six (6) seconds while a hand can be placed on the new motors indefinitely. Additionally, the new motors are running at 16 amps while the old motors run near 30 amps, according to Mr. Stump. Michael Stump suggested the VFD project should

be staged, and not installed all at one time. Load tests were also discussed and Mr. Stump recommended load tests be conducted once or twice a year to reduce strain on the systems.

Chairperson Kline reported on sewer payments to the Township. Mr. Kline most residents are inline paying their sewer payments. Phil Kline said sometimes one resident is caught up and a new resident gets behind in the payments.

Sam Mallatratt gave the LTL Consultants SEO report for April 2016 and reported there were no new septic permits issued or installed. Mr. Mallatratt added there was a final inspection of an elevated sandmound at 209 Wanner Road.

Sam Mallatratt gave a report on the status of the pumping of septic systems. Mr. Mallatratt reported a list of 14 properties with holding tanks was sent to LTL Consultants for their annual inspection. These properties are also required to have their holding tanks pumped, according to Mr. Mallatratt. Sam Mallatratt added that nine (9) properties with holding tanks have passed their inspection. Mr. Mallatratt explained that two (2) properties listed as having holding tanks were reported to have regular septic systems per LTL Consultants and records at the Township were changed accordingly. A balance of three (3) holding tanks still needs to be pumped.

Mr. Mallatratt continued and reported of the 14 properties who did not pump their septic systems during 2015; six (6) properties have submitted their pumping slips. Eight (8) properties have not pumped their septic systems, per Mr. Mallatratt.

ADMINISTRATION: Chairperson Kline reported on the inaugural meeting of the Alsace Township History Group held on May 10 at 2:00 pm. Mr. Kline said the meeting was well attended and those in attendance brought good ideas and photos to the meeting. The Reading Eagle ran an article about the meeting in their May 14 newspaper. Phillip Kline announced the next meeting would be held on June 14 at 2:00 pm. Ruth Ann Moyer said the 2:00 pm would interfere with the Summer Recreation Program since the program ends at 2:00 pm. Mr. Kline suggested the attendees be notified the meeting will be held at 1:30 pm.

Chairperson Kline opened discussion for replacement of William Hartman's position on the Zoning Hearing Board. Mr. Kline said Michael Moore offered to serve as a member of the Zoning Hearing Board. Mr. Stump informed Mr. Kline that David Barth is also interested in serving on the Zoning Hearing Board. Vice-Chairperson Stump noted that if Mr. Moore were appointed to the Zoning Hearing Board he would have to vacate his position as the Vacancy Board member. Solicitor Swavely asked Mr. Barth for his full name and address to which Mr. Barth responded, David C. Barth 390 Antietam Road, Temple, PA. After further discussion, it was decided to table the discussion until the June 15 meeting.

Mr. Kline asked the Supervisors to address information submitted by Township Engineer Gary Kraft regarding the change of the fence height at detention basins for the Reserve at Spring Pointe from six (6) feet high to four (4) feet high. Mr. Kraft advised the four (4) foot height would be adequate for safety purposes. Solicitor Swavely noted Schlouch, not the developer made the request to Mr. Kraft. A motion was made by Michael Stump to allow for the fence height around detention basins to be reduced from six (6) feet to four (4) feet in accordance with Township Engineer Gary Kraft's recommendation in an email dated May 17, 2016, subject to the receipt of a letter from the developer of the Reserve at Spring Pointe requesting the change, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

BUILDING AND ZONING REPORT: Sam Mallatratt reported on the Kraft Code Services Report for May 2016. Mr. Mallatratt reported on a problem at 2879 Pricetown Road where the owner is in violation by operating a recycling business for construction debris. A complaint was also received for burning of materials at this property, Mr. Mallatratt reported.

Mr. Mallatratt continued his report and said HUD is not responding to violations for the property at 224 Spies Church Road that was placarded as "Unsafe for Human Occupancy". Mr. Mallatratt reported Kraft Code Services is continuing to follow-up on previous complaints and violations.

Sam Mallatratt noted that Kraft Code Services is recommending the Township adopt an ordinance that would regulate Public Gatherings. This recommendation is based up a carnival scheduled to be held at Relevant Sports Complex on Pricetown Road on June 14th to June 18th. Mr. Mallatratt said the ordinance would address concerns such as traffic, parking, and clean-up requirements.

Mr. Mallatratt noted that Kraft Code Services is recommending a second ordinance be adopted requiring Knox Boxes be present at all new and renovated/altered commercial businesses in the Township. Mr. Mallatratt also noted that Joe Neidert, Kraft Code Services has spoken with Alsace Manor Fire Chief Becker who together recommends the new Knox Box ordinance. Solicitor Swavely conducted research on the Township Knox Box Ordinance he believed was passed and reported there is no Knox Box Ordinance. Mr. Kline said Knox Boxes were discussed years ago there was a recommendation for it to remain on a voluntary basis. Ruth Ann Moyer added that Fire Chief Becker requires Knox Boxes during a walk-thru. Mr. Kline said he had a concern about it being a burden on owners with the exception of those businesses who have conducted major renovations. Mr. Swavely noted Mr. Neidert would get a copy of a Knox Box Ordinance for both him and the Board of Supervisors.

Mr. Mallatratt concluded his report stating the final inspections of the pool and Building I at the Reserve at Spring Pointe are in progress or soon to be started. It was noted that the Final CO is contingent upon the final inspection of the emergency access road.

PUBLIC WORKS REPORT: Vice-Chairperson Michael Stump reported the Old State Road pipe work has been completed. Mr. Stump will advise Township Engineer Gary Kraft the work is complete and ready for PADEP inspection.

Mr. Stump added another cross pipe for the U-drains was installed on Woodside Avenue. The concrete work will be done after the pipe is adjusted. Paving in the Manor should start soon, according to Vice-Chairperson Stump.

The basketball court was resurfaced with three (3) coats of resurfacing material, per Michael Stump. Mr. Stump informed the Supervisors he was acquiring quotes for the painting of the basketball backboards, poles, and inside the bathrooms at the park.

Mr. Stump reported on the ball wall and said Eagle Scout Dawson Christ stated he would get the wall completed before the Summer Recreation Program starts.

Mr. Stump spoke with Charlie Paris, PENNDOT regarding the purchase of 2A stone that can be purchased off the State Contract. Mr. Swavely asked for a motion to approve the bid from Highway Materials for the AASHTO #57 stone. Mr. Stump made a motion to approve the bid

from Highway Materials for 250 tons of AASHTO #57 stone for a total of \$2,475.00, Mr. Mallatratt seconded the motion, and the motion was unanimously approved.

PLANNING COMMISSION REPORT: Chairperson Kline directed the Supervisors to review the Minutes from the Planning Commission's January 7, 2016, February 4, 2016, and March 3, 2016 meetings. Phillip Kline noted the April 7, 2016 meeting was cancelled. Sam Mallatratt reported on the May 5, 2016 stating the new Zoning Ordinance was discussed and additional information provided by Kraft Code Services was added to the Ordinance. Mr. Kline recommends the Public Hearings be held during July and August if possible.

RECREATION BOARD REPORT: Chairperson Phillip Kline said the Summer Recreation Program registration will take place on June 11 and the program will start on June 13.

ALSACE MANOR FIRE COMPANY REPORT: Chairperson Kline said Fire Chief Wendy Becker had reported to him there was nothing to report.

EMERGENCY MANAGEMENT: Darlene Bartsch was not present.

SUPERVISORS REPORT: Chairperson Kline asked if any of the Supervisors had any additional information to report and there was none

ADDITIONAL COMMENTS: Chairperson Kline asked if there were any further comments from the public and there were none.

Phillip Kline asked if there was any additional business and as there was none he asked for a motion to adjourn the meeting. Michael Stump made the motion to adjourn the meeting, seconded by Sam Mallatratt, the motion was unanimously approved. Adjournment was at 8:05 pm.

Respectfully Submitted,

Mary Anne Fieux
Secretary – Treasurer