

Phillip Kline, Chairperson of the Board, called the meeting of the Alsace Township Board of Supervisors to order. Present were Phillip Kline, Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building and was called to order at 7:00 pm. Chairperson Kline led the Pledge of Allegiance.

**MINUTES:** Chairperson Kline presented the Minutes from the June 21, 2017 Supervisors' Workshop meeting. Mike Stump made a motion to approve the Minutes, Sam Mallatratt seconded the motion and the Minutes were unanimously approved.

**PAYMENT OF BILLS:** Chairperson Kline asked for approval of the Township payment of bills. Mike Stump made a motion to approve payment of bills in the amount of \$59,110.83 from the General Fund, \$8,261.35 from the WWTP Operations and Maintenance Fund, \$1,752.71 from the Septic and Sewer Fund, and \$0 from the Liquid Fuels Fund seconded by Sam Mallatratt, and the motion was unanimously approved. Vice-Chairman Stump made a motion to pay taxes, payroll and interim bills, seconded by Sam Mallatratt, and the motion was unanimously approved.

**FINANCIAL REPORTS:** There were no questions regarding the Financial Statements. A motion was made by Mike Stump to approve the financial reports, seconded by Sam Mallatratt, and the motion carried. Mr. Kline also mentioned that the budget numbers were reviewed last week and the numbers are in line with projections.

**PUBLIC COMMENTS:** Dennis Feeg of 18 Antietam Road was present and presented written correspondence requesting the temporary suspension of his sewer fees for the residence under construction at 22 Antietam Road. He anticipates completion of the project by December 2017. A motion to approve the temporary suspension of sewer fees on 22 Antietam Road until Occupancy occurs was made by Mike Stump, seconded by Sam Mallatratt and the motion carried.

**SOLICITOR'S REPORT:** Nothing from Mr. Swavely.

**POLLUTION REDUCTION PLAN REVIEW:** Gary Kraft made a presentation. The draft Pollution Reduction Plan has been prepared for Alsace Township by Mr. Kraft and Great Valley Consultants in compliance with MS-4 permit requirements. The plan needs to be available for public comment for 30-days. Mr. Kraft asked the Board for authorization for Kim to advertise the plan for public inspection from August 1 through August 30, 2017. Additionally, public comments will be received at the August 16, 2017 Board of Supervisor's meeting. Mike Stump made the motion to authorize publication of these notices, Sam Mallatratt seconded the motion, and the motion carried.

**WWTP, SEWER & SEPTIC REPORT:**

- Permit issued for an elevated sand mound on Heckman Road
- There are on-going holding tank inspections.
- One perc test on Antietam Road

- Three more holding tanks have had their tanks inspected and pumped. There are eight additional that need to be completed.

**SEWER EXTENSION PROJECT:** Mr. Kline explained that the Township is obligated to plan for a sewer extension project in the Township. Images of the proposed sewer extension area were shown and explanations were provided. A discussion ensued regarding questions which were posed by Ebert Engineering regarding the sewer extension project being planned along the northern portion of Pricetown Road. Answers to these questions were prepared to be sent to Mr. Ebert for his edification as he continues with the planning process.

A motion was made by Mike Stump to allow the Township Business Manager to work with Fred Ebert to prepare letters to send to affected property owners to initiate Town Hall Meetings at the appropriate timeframe. The motion was seconded by Sam Mallatratt, and the motion carried.

### **ADMINISTRATION:**

- Repository Bid – 240 Spies Church Road. A motion was made to accept the Repository Bid of \$500 for this property and to allow the Township Manager to execute the required form by Mike Stump, seconded by Sam Mallatratt and the motion was approved.
- The Historical Society will be meeting on August 8<sup>th</sup> at 6:30. The group will be finalizing the 2018 calendar.
- There will be an official Ribbon Cutting Ceremony for the Skyline Drive project on September 8, 2017 at 5:00 p.m. The Supervisors and other interested parties are asked to attend and an Alsace Township truck will be part of the scheduled parade.
- Mt. Penn Preserve meeting was recently attended. Berks County Commissioner Barnhardt will be at our Board of Supervisors Workshop meeting on October 4, 2017 to discuss this initiative. Mr. Kline encourage the public to ask questions of Commissioner Barnhardt at that meeting.

**BUILDING AND ZONING REPORT:** 21 permits were issued for 12 applicants by Kraft Codes in June.

### **PUBLIC WORKS REPORT:**

- The second round of Township mowing has been started.
- Speed studies for both Reiff Road and the Alsace Township portion of Skyline Drive have been completed and the reports were shared with the Supervisors. A new Ordinance (2017-1) imposing these new maximum speed limits (35 mph for Skyline Drive and 20 mph for Reiff Road) has been prepared and a motion to authorize the advertisement of this proposed Ordinance was made by Mike Stump. Sam Mallatratt seconded the motion and the motion carried.

**PLANNING COMMISSION REPORT:**

- The Planning Commission held their final Public Meeting on July 6, 2017 for the proposed New Zoning Ordinance.
- The Planning Commission seeks authorization to advertise for a Public Hearing for the Board of Supervisors to adopt the new Zoning Ordinance. There are a number of items that need to be put in place in order to hold this Public Hearing. After a brief discussion a Public Hearing date of October 18, 2017 was agreed upon by the Board of Supervisors. A motion was made by Mike Stump to authorize the advertisement of the Public Hearing date of October 18, 2017 for proposed adoption of the new Zoning Ordinance, seconded by Sam Mallatratt, and the motion carried. A second motion was made by Mike Stump to authorize Gary Swavely and Kim Mallatratt to prepare the materials in advance of the Public Hearing, Sam Mallatratt seconded the motion and the motion carried.
- Erdlitz Minor Subdivision – The Planning Commission recommended to the Board of Supervisors to accept the revised subdivision as presented. Mike Stump made a motion to accept the recommendation, Sam Mallatratt seconded, and the motion carried.

**RECREATION BOARD REPORT:** No report.

**ALSACE MANOR FIRE COMPANY REPORT:** No report.

**EMERGENCY MANAGEMENT:** Darlene Bartsch discussed needing to submit the new Hazard Mitigation Plan for the Township. Ms. Bartsch will work with the Township Manager to prepare that report. Ms. Bartsch also discussed the issue of vacant properties in the Township and potential safety and security concerns surrounding these properties. The Supervisors asked for a recommendation from the Fire Co/EMS on how to handle this issue.

**SUPERVISOR'S REPORT** – The Supervisors had nothing further to report.

**EXECUTIVE SESSION** – The Supervisors then entered into Executive Session to discuss personnel matters.

Mr. Kline then asked for a motion to adjourn the meeting. Mike Stump made the motion to adjourn the meeting, seconded by Sam Mallatratt, and the motion was unanimously approved. Adjournment was at 9:20 pm.

Respectfully Submitted,

Kimberly Mallatratt  
Business Manager/Secretary/Treasurer