

Phillip Kline called the Reorganization Meeting of the Alsace Township Board of Supervisors to order at 7:05 p.m. at the Township Municipal Building. Present were, Mike Stump, Sam Mallatratt, Gary Swavely, Kimberly Mallatratt, and Phil Kline participated via telephone on speakerphone and Mr. Kline was able to be heard clearly and was able to hear all present clearly.

The first order of business was the appointment of a Chairperson. A motion was made by Mike Stump to appoint Phil Kline as Chairperson of the Board, seconded by Sam Mallatratt and the motion was unanimously approved.

A motion was made by Phillip Kline to appoint Mike Stump as Vice-Chairperson, seconded by Sam Mallatratt and the motion was unanimously approved. Mike Stump chaired the rest of the meeting, as Phil called into the Township via phone.

All the following motions were unanimously approved:

A motion was made by Mike Stump to acquire the Treasurer's Bonds through Hart Insurance Agency in the amount of \$500,000.00 each, seconded by Sam Mallatratt.

A motion was made by Mike Stump to appoint Kimberly Mallatratt as Business Manager/Secretary/Treasurer at a salary of \$60,000 per year, seconded by Phillip Kline.

A motion was made by Mike Stump to re-appoint Ruth Ann Moyer as Assistant Secretary/Treasurer at a salary of \$16.75 per hour, seconded by Sam Mallatratt.

A motion was made by Mike Stump to re-appoint Gary Swavely, Esq. as the Township Solicitor at an annual retainer fee of \$40,000.00, seconded by Sam Mallatratt.

A motion was made by Mike Stump to appoint Kimberly Mallatratt as the Township Open Records Officer, seconded by Sam Mallatratt.

A motion was made by Mike Stump to appoint Ruth Ann Moyer as Deputy Township Open Records Officer, seconded by Sam Mallatratt.

A motion was made by Mike Stump to retain the banking and savings institutions used in 2016: Tompkins/VIST Financial, EverBank and, Franklin Templeton, seconded by Sam Mallatratt.

A motion was made by Mike Stump to appoint the firm of Herbein & Company to audit the Township's financial records for the year ending December 31, 2016, seconded by Sam Mallatratt.

A motion was made by Sam Mallatratt to appoint all three auditors, Connie Bernet, LaNeave R. McAllister, and Margaret Mege to one (1) year terms as Township Auditors, seconded by Phillip Kline.

A motion was made by Mike Stump to re-appoint Kraft Code Services as the Residential and the Commercial Building Inspectors, the BCO and the Zoning Officer, seconded by Sam Mallatratt.

A motion was made by Mike Stump to adopt Resolution No. 2017-01 which adopts the 2017 Kraft Codes Building and Zoning Permit Fee Schedule, seconded by Sam Mallatratt.

A motion was made by Mike Stump to re-appoint Gary Kraft, PE, of Kraft Engineering of Shillington, PA, as the Alsace Township Engineer, seconded by Sam Mallatratt.

A motion was made by Mike Stump to re-appoint LTL as the Sewage Enforcement Officers, seconded by Sam Mallatratt.

A motion was made by Mike Stump to adopt Resolution No. 2017-02 which adopts the 2017 LTL Consultants Sewage Enforcement fees, seconded by Sam Mallatratt.

A motion was made by Mike Stump to re-appoint G. H. Harris as Delinquent Per Capita Tax Collector, and appoint Ruth Ann Moyer to collect Per Capita Taxes at a rate of \$0.50 per bill, seconded by Sam Mallatratt.

Sam Mallatratt made a motion to appoint Mike Stump as Public Works Supervisor/Road Master, with direct responsibility for the Road Crew and their operations, seconded by Phillip Kline.

Sam Mallatratt made a recommendation to pay the Supervisors \$9.75 per hour when they are working on the roads during an emergency or when needed, seconded by Phillip Kline.

Mike Stump made the motion to appoint Sam Mallatratt as Supervisor in charge of Building and Zoning, seconded by Phillip Kline.

Sam Mallatratt made a motion to appoint Phil Kline as Supervisor in charge of Engineering and Administration, seconded by Mike Stump.

A motion was made by Sam Mallatratt to re-appoint Justine Stump and Ruth Ann Moyer to the Recreation Board, seconded by Phillip Kline.

A motion was made by Mike Stump to re-appoint Zack Moore to a one (1) year term; Kim Mallatratt to a three (3) year term, Ned Brumbach to a two (2) year term, Brian Weidner to a three (3) year term, and Charlie Keller to a one (1) year term to the Alsace Township Planning Commission. The Planning Commission will meet the first Thursday of each month at 7:00 p.m.

A motion was made by Mike Stump to re-appoint Michael Wolf to a three (3) year term, Michael Moore to a two (2) year term, and Michele Rodgers to a one (1) year term, on the Alsace Township Zoning Hearing Board, at a rate of \$50 per hearing, and to reappoint Atty. Andrew George to serve as the Solicitor for the Zoning Hearing Board, seconded by Sam Mallatratt.

A motion was made by Mike Stump to set the Petty Cash Fund limit to \$600.00 and the Emergency Fund limit to \$1,000.00, seconded by Sam Mallatratt.

A motion was made by Mike Stump to retain Brian Sands, a certified construction code official; pursuant to PA Act 45, The PA Uniform Construction Code, Chapter 5, Section 7210.501 (b) (2), to provide Alsace Township with the services necessary to fulfill the position of Plumbing and Mechanical Inspector in Alsace Township, at a salary of 80% of the cost of the Mechanical and Plumbing Permits, seconded by Sam Mallatratt.

Sam Mallatratt recommended a salary of \$22.25 per hour for Michael Stump as Public Works Foreman to be approved by the elected Auditors at the January 4th, 2017 meeting, seconded by Phillip Kline.

A motion was made by Mike Stump to re-appoint Terry Raezer and Tim Shuman as full-time Public Works employees at a salary of \$21.00 per hour, seconded by Sam Mallatratt.

A motion was made by Mike Stump to compensate the part-time road crew employees when plowing snow at a rate of \$13.25 per hour, seconded by Sam Mallatratt.

Mike Stump made a motion that the Township employees pay their entire deductible for medical insurance, Sam Mallatratt seconded the motion.

A motion was made by Mike Stump to accept a price adjustment clause as per PennDOT Specs, Section 110.04, to be used on projects throughout the calendar year as needed, seconded by Sam Mallatratt.

A motion was made by Mike Stump to re-appoint Berks Income Tax Bureau as Earned Tax Collector, seconded by Sam Mallatratt.

A motion was made by Mike Stump to re-appoint Darlene Bartsch as Emergency Management Coordinator, seconded by Sam Mallatratt.

A motion was made by Mike Stump to keep the non-skilled part time road employees wage rate at \$7.50 per hour, the part time laborers with no equipment experience at \$9.50 per hour and the part time laborers with equipment experience to \$13.00 per hour, seconded by Sam Mallatratt.

A motion was made by Mike Stump to re-appoint David Barth as the Vacancy Board Chairman, seconded by Sam Mallatratt.

A motion was made by Mike Stump to continue the meeting schedule of the Board of Supervisors Regular Meetings on the third Wednesday of each month at the Municipal Building at 7:00 p.m., seconded by Sam Mallatratt.

A motion was made by Mike Stump to hold the Board of Supervisors Workshop Meetings the first Wednesday of the month at the Municipal Building at 7:00 p.m., seconded by Sam Mallatratt. The Workshop meetings are subject to cancellation if the supervisors feel the meetings are not necessary for a particular month.

A motion was made by Sam Mallatratt to establish the following paid holidays for full time employees: One-Half Day (1/2) on New Year's Eve, New Year's Day, Good Friday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Day before Christmas, Christmas Day and one personal day. Vacations for Public Works employees are to be taken during non-critical periods during the year unless approved by the Board of Supervisors. Phillip Kline seconded the motion.

A motion was made by Mike Stump to allow the three (3) Supervisors, the Business Manager/Secretary/Treasurer, and any other eligible employees to attend the State Convention in Hershey, PA in April, with all expenses paid by the Township, seconded by Sam Mallatratt.

A motion was made by Mike Stump to appoint Kimberly Mallatratt to be the voting delegate for the State Convention in Hershey, seconded by Phillip Kline.

A motion was made by Mike Stump to pay mileage at the prevailing IRS mileage rate when using a personal vehicle for township business, seconded by Sam Mallatratt.

A motion was made by Mike Stump to re-appoint the Berks County Tax Claim Bureau to collect Delinquent Real Estate taxes, seconded by Sam Mallatratt.

As there was nothing from the public and no other business, Phillip Kline made a motion to adjourn the meeting seconded by Sam Mallatratt and the motion was unanimously approved.

Adjournment was at 7:20 p.m.

Respectively Submitted,

Kimberly Mallatratt
Business Manager/Secretary – Treasurer