

Phil Kline, Chairperson, called the meeting of the Alsace Township Board of Supervisors to order. Present were Phil Kline, Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely, and Mary Anne Fieux. The meeting was held at the Alsace Township Municipal Building and was called to order at 7:00 p.m. Phil Kline led the Pledge of Allegiance. Next Chairperson Kline introduced newly elected Supervisor Sam Mallatratt and wished him well during his term as Supervisor.

**MINUTES:** Phil Kline presented the Minutes from the December 16, 2015 and January 4, 2016 Supervisor's meetings. Michael Stump made a motion to approve the Minutes from the December 16, 2015 Supervisor's meeting, Phillip Kline seconded the motion and the Minutes were approved with Sam Mallatratt abstaining from the vote. Michael Stump made a motion to approve the January 4, 2016 Supervisor's reorganization meeting Minutes, Sam Mallatratt seconded the motion, and the Minutes were unanimously approved.

**PAYMENT OF BILLS:** Chairperson Kline asked for approval of Township payment of bills. Michael Stump made a motion to approve payment of bills in the amount of \$119,606.50 from the General Fund, \$11,445.21 from the WWTP Operations and Maintenance Fund, \$1,741.92 from the Septic Fund, and \$11,661.39 from the Liquid Fuels Fund, seconded by Sam Mallatratt, and the motion was unanimously approved. Vice-Chairperson Stump made a motion to pay taxes, payroll and interim bills, seconded by Sam Mallatratt, and the motion was unanimously approved.

**FINANCIAL REPORTS:** The Supervisors reviewed the Treasurer's financial reports for the month of January 2016. Vice-Chairperson Michael Stump made a motion to approve the financial reports, seconded by Sam Mallatratt, and the motion was unanimously approved.

**COMMENTS FROM THE PUBLIC:** Eagle Scout Dawson Christ from Troop 124 Laureldale presented his project for constructing a soccer wall at the Township Park. Phillip Kline suggested the wall be built near the basketball courts. After discussion, Chairperson Kline directed Mr. Christ to write a project proposal to submit to the Township for approval. Mr. Kline advised Mr. Christ to have the project completed before June before the Summer Recreation Program starts.

Patsy Keim asked if the septic pumping letters could include the location of the properties since she owns several property locations. Mrs. Keim also asked if the Township would be conducting a Spring Cleanup. Mr. Kline stated the Township would conduct its annual Spring Cleanup.

**SOLICITOR'S REPORT:** Township Solicitor Gary Swavely presented Resolution 2016-1 for the Building and Zoning Fee Schedule. Mr. Stump made a motion to approve Resolution 2016-1, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

Solicitor Gary Swavely presented Resolution 2016-2 for the Sewage Enforcement Officer (SEO) Fee Schedule. Mr. Stump made a motion to approve Resolution 2016-2, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

**SEWER REPORT:** Chairperson Kline directed the Supervisor's to review the Datte report on delinquent sewer payments and asked if there were any questions on the report and there were none. Vice-Chairperson made a motion to approve the Datte report, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

Phillip Kline asked the Supervisors to review the December 2015 SEO Report from LTL Consultants. None of the Supervisors had any questions regarding the report.

Chairperson Kline asked the Supervisors to review the Septic Pumping Reported. Mr. Kline pointed out 28 reminder notices were sent out for the 4<sup>th</sup> quarter of 2015. Additionally, Phillip Kline announced a total of 441 letters were sent out to property owners needing to be pumped during 2016.

**ADMINISTRATION:** Chairperson Kline asked the Supervisors to review the proposed amended 2016 Budget and asked for a motion for the adoptions of the proposed amended 2016 Budget. Vice-Chairperson Stump made a motion for the adoption of the proposed amended 2016 Budget, Sam Mallatratt seconded the motion.

Chairperson Kline asked for a motion to authorize advertisement of the proposed amended 2016 Budget. Vice-Chairperson Stump made a motion for the advertisement of the proposed amended 2016 Budget, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

Phillip Kline explained the Berks County Planning Commission submitted information to the Planning Commission for their consideration and review to incorporate appropriate information into the proposed Zoning Ordinance. After discussion, Mr. Kline asked for a motion to authorize Kraft Code Services and Kraft Engineering to review the information provided to the Planning Commission from the Berks County Planning Commission and make a recommendation to the Planning Commission for their review. Michael Stump made a motion authorizing Kraft Code Services and Kraft Engineering to review the information provided to the Planning Commission from the Berks County Planning Commission and make a recommendation to the Planning Commission for their review, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

Chairperson Kline asked for a motion to approve the recommendation from Kraft Code Services and Kraft Engineering to increase the Lot Coverage, up to a maximum value of 25% for the Suburban Residential (R-4) Zoning District. Vice-Chairperson Stump made a motion to approve the recommendation from Kraft Code Services and Kraft Engineering to increase the Lot Coverage, up to a maximum value of 25% for the Suburban Residential (R-4) Zoning District, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

Mr. Kline presented information regarding The Friends of Reading Hospital Road Run to take place on October 16, 2016 with a small portion of the run to pass through Alsace Township along Skyline Drive, Oak Lane, and Bingaman Road. Mr. Kline explained The Friends of Reading Hospital are seeking Township approval to authorize the Road Run scheduled for October 16, 2016. Mike Stump made a motion to authorized The Friends of Reading Hospital Road Run to pass through Alsace Township along Skyline Drive, Oak Lane, and Bingaman Road on October 16, 2016, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

**BUILDING AND ZONING REPORT:** Chairperson Kline reported on various properties included in the Kraft Code Services report for December 2015. Mr. Kline briefed the new Supervisor Sam Mallatratt on the monthly Kraft Code Services report. Following was a review of the properties and updates by Kraft Code Services.

Chairperson Kline reported Kraft Code Services has requested the Supervisors grant a 60 day extension for 21 Oriole Lane for the demolition of the dwelling cited to be demolished by Kraft Code Services. Mr. Kline explained Kraft Code Services reported the owner has been very cooperative and has complied with other requirements Kraft Code Services had for the property. Vice Chairperson Stump made a motion to grant a 60 day extension commencing from January 20, 2016, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

Mr. Kline informed the Supervisors Kraft Code Services reports Building "F" and "G" at the Reserve at Spring Pointe have compliance issues with the State's Accessibility Review Board (ARB). Mr. Kline continued stating Kraft Code issued temporary CO's pending resolution of the two (2) accessibility deficiencies for each of the buildings. Mr. Kline reported Kraft Code is requesting further details regarding the deficiencies and a timeline for achieving compliance.

Chairperson Kline announced there were three (3) upcoming Zoning Hearing Board hearings for the following properties: Drew and Tara Eck, 5 Elm Ave.; David C. Barth, 390 Antietam Rd., and Robert Koller Jr., 21 Schmecks Ln.

Following was a discussion about Reiff Road and Patsy Keim's request for the Township to make improvements to the road. Patsy Keim stated Oley Township issued a second letter to Alsace Township regarding working with Alsace Township to resolve the problem. Chairperson Kline directed Mary Anne Fieux to contact Oley Township to obtain a copy of the letter since the Township had not received a second letter from Oley Township. After further discussion it was determined that Sam Mallatratt will work with Patsy Keim to help resolve the problems at Reiff Road.

**PUBLIC WORKS REPORT:** Vice-Chairperson Michael Stump reported the Township took possession of the new 2016 Ford F350 with plow and light assembly. Mr. Stump requested the old 1989 Ford F250 be sold at a government auction site. After discussion, Michael Stump made a motion to authorize the sale of the 1989 Ford F250 truck, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

Mr. Stump reported there is a significant snow storm which might impact the area. Mr. Stump reported Public Works is ready with necessary equipment adequate salt on hand to handle the predicted snow storm.

Following was a discussion about sewer pumps and controllers which have been paid for, but not picked up. Vice-Chairperson Stump reported there was only one resident who has not picked up their sewer pump and controller. Chairperson Kline asked Ms. Fieux to send a letter to the resident who paid for the equipment and it should request they pick the equipment up within a 30 day timeframe.

Vice-Chairperson Stump continued reporting there are a few lights out at the WWTP and bulbs typically need to be replaced every six (6) months. Mr. Stump suggested the Township switch a few lights to energy savings LED lights and determine if the Township would save money with the LED lights. It was agreed five (5) LED lights should be purchased.

**PLANNING COMMISSION REPORT:** Chairperson Kline asked Ms. Fieux to report on the January 7, 2016 Planning Commission. Ms. Fieux stated the Planning Commission discussed proposed additional changes to the Zoning Ordinance related to Kraft Code Services and Kraft Engineering's recommendation to increase the Lot Coverage, up to a maximum value of 25%

for the Suburban Residential (R-4) Zoning District. Also discussed was information sent to the Planning Commission from the Berks County Planning Commission regarding electronic billboards, DAS antennas and other topics.

**RECREATION BOARD REPORT:** There was no report.

**ALSACE MANOR FIRE COMPANY REPORT:** Fire Chief Wendy Becker presented her 2015 end of year report to the Board of Supervisors which included 224 calls, six (6) structure fires, two (2) car fires and many other details included in Fire Chief Becker's report.

Fire Chief Becker reported the Alsace Manor Fire Company has submitted their grant for the tanker and has received a grant for fire gear.

Fire Chief Becker next reported she is aware the Township is working towards getting the names of the occupants at the Reserve at Spring Pointe. Chief Becker reported she has observed the 700 Building starting to become occupied.

**EMERGENCY MANAGEMENT:** Darlene Bartsch was not present due to illness.

**SUPERVISORS REPORT:** Chairperson Kline asked if any of the Supervisors had any additional information to report. Michael Stump and Sam Mallatratt stated they have nothing further to report.

Gary Swavely asked the Supervisors for a motion to break into Executive Session to discuss pending litigation and real estate. At 8:30 pm a motion was made by Vice-Chairperson Michael Stump for the Supervisors to break into Executive Session to discuss pending litigation and real estate purchase. Sam Mallatratt seconded the motion and the motion was unanimously approved. The Executive Session concluded at 9:05 pm.

**ADDITIONAL COMMENTS:** – Chairperson Kline asked if there were any further comments from the public and there were none.

Phillip Kline asked if there was any additional business and as there was none he asked for a motion to adjourn the meeting. Michael Stump made the motion to adjourn the meeting, seconded by Sam Mallatratt, the motion was unanimously approved. Adjournment was at 9:10 pm.

Respectfully Submitted,

Mary Anne Fieux  
Secretary – Treasurer