

Phil Kline, Chairperson of the Board, called the February 3, 2016 Workshop Meeting of the Alsace Township Board of Supervisors to order at 7:00 pm. Present were Phillip Kline, Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely, and Mary Anne Fieux. The meeting was held at the Alsace Township Municipal Building and Phil Kline led the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC – There were no comments from the public.

SOLICITOR'S REPORT – Solicitor Gary Swavely received notification proposed by Mr. Datte's office regarding a Civil Action complaint to compel Mr. Jamie Lucas to reconnect to the Alsace Township sewer system. Solicitor Swavely asked for a motion to authorize Mr. Paul Datte's office to file the Civil Action complaint to commence any and all legal action necessary for the property located at 41 Poplar Avenue, owned by Jamie Lucas, to cause to be reconnected to the Township sewer system, to seek relief as per the complaint, and authorize Chairperson Kline to execute the verification on behalf of the Township. Sam Mallatratt made to authorize Mr. Paul Datte's office to file the Civil Action complaint to commence any and all legal action necessary for the property located at 41 Poplar Avenue, owned by Jamie Lucas, to cause to be reconnected to the Township sewer system, to seek relief as per the complaint, and authorize Chairperson Kline to execute the verification on behalf of the Township. Phil Kline seconded the motion, and Michael Stump abstained from the vote.

ADMINISTRATION REPORT – Chairperson Kline explained the Township Employee Handbook is updated as necessary to keep current with Human Resource issues. Mr. Kline asked for a motion to authorize himself to work with the Township Secretary to revise the current Employee Handbook and bring those changes to the Board of Supervisors. Mike Stump made the motion authorizing Chairperson Kline to work with the Township secretary and bring changes to the Board, Sam Mallatratt seconded the motion, and the motion was unanimously approved.

Chairperson Kline asked the Supervisors if they had any questions regarding the proposed amended 2016 Budget. Solicitor Swavely asked the Township Secretary if the Legal Ad for the proposed amended 2016 Budget was published on January 22, 2016 in the Reading Eagle, which is more than 10 days prior to today's meeting. Ms. Fieux stated the Solicitor was correct. Solicitor Swavely asked the Township Secretary if the proposed amended 2016 Budget was available for the public to review and Ms. Fieux responded that it was available during business hours. Phillip Kline asked for a motion to approve the proposed amended 2016 Budget. Vice-Chairperson Stump made a motion to approve the amended 2016 Budget, Sam Mallatratt seconded the budget, and the amended 2016 Budget was unanimously approved.

Chairperson Kline opened discussion regarding the number of handouts included in the Supervisors' packets that include the financial reports, check registers, Datte sewer report, LTL report, septic pumping report, and Kraft Code Services report. After discussion, it was decided to continue with the status quo with the reports being included in the Board of Supervisors' business meeting packets.

Chairperson Kline said the rental of the Township Park Pavilion should be discussed due to a recent request to rent the Pavilion. Phillip Kline explained there was a question about whether

the request came from a Township resident and there was concern over the number of people attending the event. Mr. Kline explained the use of the Pavilion has increased and so has the number of people attending. Chairperson Kline said his opinion that the Recreation Board serves as in advisory capacity to the Supervisors. Mr. Kline reminded that enforcement is a problem should pavilion be rented for an event for 200 people. Vice-Chairperson Stump asked Ms. Fieux if the current rental agreement has any restriction regarding number of attendees and Ms. Fieux responded that there was no restriction. Mr. Stump suggested Solicitor Swavely should review the Pavilion Rental Agreement to make sure the document is in proper order. Solicitor Swavely recommended the Recreation Board make their recommendation to the Board of Supervisors. Chairperson Kline asked the Recreation Board to meet to discuss the Pavilion Rental Agreement and asked Ms. Fieux to arrange the meeting. Solicitor Swavely said the Township could handle individual cases prior to the creation of a new rental agreement.

Chairperson Kline reminded the Supervisors when they receive the draft copy of the Agenda they can respond to the Secretary to either add or delete an item on the Agenda. Mr. Kline said the items on the Agendas serve as reminders for items requiring follow-up.

SEWER REPORT – Phil Kline explained this topic should be moved to be under the responsibility of Michael Stump since he works with the day-to-day operations of the WWTP.

BUILDING & ZONING REPORT – Sam Mallatratt said all was in good order.

PUBLIC WORKS REPORT – Mr. Stump reported the new 2016 Ford F350 was lettered and put into service today. Vice-Chairperson Stump said Public Works would undercoat the truck in the near future.

Vice-Chairperson Stump reported he is seeking permission to meet with Charlie Paris from PENNDOT regarding the Liquid Fuels ads, double bituminous seal coat, the Manor and Wanshop overlays, and seasonal requirements. Mr. Stump said the Skyline Drive project is on hold since Lower Alsace Township has not received approval from the State for the grant money. Mr. Kline asked if the double bituminous seal coat is the same as oil and chip, Mike Stump said it was the same. Vice-Chairperson Stump informed Mr. Mallatratt the double bituminous seal coat could extend a road surface for an additional five (5) years. Mr. Kline asked Solicitor Swavely if these projects should be bid separately so the Board can accept or reject individual bids. Solicitor Swavely said these are to bid separately, not as one package. Mr. Stump explained Seasonal Requirements are the asphalt materials to be bid out for the roads that will be done by Local Forces. Mr. Stump further explained Local Forces represent the hours of the men and machines.

After further discussion, Sam Mallatratt made a motion to authorize Mr. Stump to prepare all the documents necessary for PENNDOT Liquid Fuels seasonal bids.

Mr. Stump reported the crews handled the Jonas snowstorm very well and complaints from the residents have been minimal.

PLANNING COMMISSION REPORT – Mr. Kline asked Ms. Fieux provide the Planning Commission report. Ms. Fieux reported tomorrow is the Planning Commission meeting and

the Commission will discuss the Erdlitz Minor Subdivision located at the intersection of Wanshop and Church Hill Roads. Phillip Kline remarked Township Engineer Gary Kraft recommended the improvement of sight distance at the intersection.

SUPERVISORS REPORT – Chairperson Kline asked the Supervisors for their reports. Mr. Stump said he and Ms. Fieux are working to have the 1989 Ford F250 to be sold at an online government auction site.

ALSACE MANOR VOLUNTEER FIRE COMPANY – Fire Chief Wendy Becker was not present and therefore there was no report.

ADDITIONAL COMMENTS – Chairperson Kline asked if there were additional comments from the Supervisors or the Public and there were none. Gary Swavely asked the Supervisors for a motion to break into Executive Session to discuss pending litigation and real estate. At 7:50 pm, a motion was made by Vice-Chairperson Michael Stump for the Supervisors to break into Executive Session to discuss pending litigation and real estate purchase. Sam Mallatratt seconded the motion and the motion was unanimously approved. Chairperson Kline announced the meeting is adjourned at the conclusion of the Executive Session. The Executive Session concluded at 8:05 pm.

Respectfully Submitted,

Mary Anne Fieux
Secretary – Treasurer