

Phillip Kline, Chairperson of the Board, called the December 7, 2016 Workshop Meeting of the Alsace Township Board of Supervisors to order at 7:06 pm. Present were Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building and Chairperson Kline led the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC – There were no comments from the public.

SOLICITOR'S REPORT – Solicitor Swavely discussed the passing of Resolution 2016-8 authorizing the sale of the Township's 1987 F250 Pickup Truck. Sealed bids will be accepted by the Township until 7:00 p.m on January 18, 2017. Michael Stump made the motion to approve and Sam Mallatratt seconded the motion.

Resolution 2008-20 designated Jane Bender as the Township's Right to Know Officer and designated RuthAnn Moyer as the Deputy Township Right to Know Officer. Mr. Swavely requested that Kimberly Mallatratt be appointed the Township Right to Know Officer and RuthAnn Moyer as the Deputy Township Right to Know Officer. Mike Stump made the motion to appoint these individuals to these positions and Sam Mallatratt seconded the motion.

ADMINISTRATION REPORT – Mr. Phil Kline announced that Kimberly Mallatratt has accepted the full-time position as the Township Business Manager/Secretary/Treasurer. Mike Stump made a motion to appoint Kimberly Mallatratt as a full-time permanent position. Phil Kline seconded the motion and Sam Mallatratt abstained. The Roll Call was as follows – Mike Stump, aye; Phil Kline, aye, Sam Mallatratt, abstain.

Mr. Swavely then stated for clarification purposes the reason he is abstaining is because Kimberly Mallatratt is his spouse and he wishes to avoid any conflict of interest that may exist due to this appointment.

Mr. Stump discussed Route 12 and ongoing congestion and safety issues. Mr. Stump read the letter received from Senator Schwank's office regarding this issue and their attempts to receive further information from PennDOT

ALSACE MANOR VOLUNTEER FIRE COMPANY – Fire Chief Wendy Becker was not present at this meeting.

SUPERVISORS REPORT – Nothing from Sam Mallatratt. Mr. Stump mentioned that leaf collection is over. Mr. Kline asked for assistance from all Supervisor's to work closely with Kim Mallatratt regarding on-going office issues during this transition.

Mr. Kline also mentioned that the Building Township insurance premium has been increased \$108.00 per year.

Albright College Excellence in Government holds programs for Financial Officers throughout the year. An upcoming program is in regards to the financial health of Townships. The Supervisors have recommended attendance by Kim Mallatratt.

Mr. Kline also mentioned a potential funding opportunity for Urban Waters Restoration Grants that was sent from the Berks County Planning Commission for the DE River focus area. Kim will speak with Gary Kraft regarding potential submission opportunities.

ADDITIONAL COMMENTS – Chairperson Kline asked if there were any further comments and there were none.

Sam Mallatratt made a motion to adjourn the meeting, Mike Stump seconded the motion, and the motion was unanimously approved. Adjournment was at 7:29 pm.

Respectfully Submitted,

Kimberly Mallatratt
Business Manager/Secretary – Treasurer