

Phillip Kline, Chairperson of the Board, called the meeting of the Alsace Township Board of Supervisors to order. Present were Phillip Kline, Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building and was called to order at 7:08 pm. Chairperson Kline led the Pledge of Allegiance.

**MINUTES:** Chairperson Kline presented the Minutes from the December 7, 2016 Supervisors' meeting. Mike Stump made a motion to approve the Minutes, Sam Mallatratt seconded the motion, and the Minutes were unanimously approved.

**PAYMENT OF BILLS:** Chairperson Kline asked for approval of the Township payment of bills. Sam Mallatratt made a motion to approve payment of bills in the amount of \$118,744.90 from the General Fund, \$10,588.14 from the WWTP Operations and Maintenance Fund, \$3,530.85 from the Septic and Sewer Fund, and \$0.00 from the Liquid Fuels Fund, seconded by Michael Stump, and the motion was unanimously approved. Vice-Chairperson Stump made a motion to pay taxes, payroll and interim bills, seconded by Sam Mallatratt, and the motion was unanimously approved.

**FINANCIAL REPORTS:** Mike had a question regarding the sewer funds accounts which were discussed. Mr. Kline explained that the Township is attempting to streamline the financial reports to be viewed at each meeting. He directed the Supervisors to review the financial reports provided and provide feedback. Phil noted that we are carrying a balance of \$354,680.93 in the General Fund which is a good number to shoot for and one we would like to maintain moving forward.

Michael Stump made a motion to approve the financial reports, seconded by Sam Mallatratt, and the motion was unanimously approved

**PUBLIC COMMENTS:**

No comments from the public.

**SOLICITOR'S REPORT:** Nothing to report at this time.

**SEWER & SEPTIC REPORT:** The report from Datte's office was reviewed.

A lengthy discussion ensued regarding a property on Woodside Ave. which is in Chapter 13 bankruptcy and a 5-year payment plan was developed. The payment plan was not adhered to and discussions followed regarding what action to take as a next step. A Trustee is currently in control of the property. We may need to get relief from the automatic stay from the bankruptcy court prior to filing a second lien on the property. We will currently hold-off on this property per Attorney Datte's recommendation and will revisit in the future. A motion was made to file a lien, but not a scire facias, the on this property by Mike Stump which was seconded by Sam Mallatratt.

A discussion was then made to file liens on the following properties – 19 Kegerise Drive, 6 Heffner Lane, 77 Oley Road and 45 Antietam Road. The current procedure that is in place with Mr. Datte's office and recommendations on lien filings will be continued.

A discussion regarding the time frame to begin collections and filing a lien was discussed. Collection efforts are to begin at \$300 in arrears on sewer payments.

**SEO REPORT** – No report available on the SEO report from LTL Consulting.

**SEPTIC PUMPING** – No report at this time.

**2017 BUDGET** – The final 2017 Township Budget was discussed and a motion to approve the budget for 2017 for \$968,787.00 was made by Vice-Chairman Michael Stump and seconded by Sam Mallatratt. The motion was unanimously approved. There will be no increase in the tax rate for this year.

**ADMINISTRATION:** The Reorganization Meeting will be held on January 3, 2017.

**IT RECOMMENDATIONS:** A discussion ensued regarding recommendations on IT providers and how to move forward with the Township's IT infrastructure. A recommendation was made to move forward with Lynx Networking from Wyomissing. The project will be handled in two phases – the first being hardware and work stations, the second will be a determination on replacing the server or moving all information to a cloud-based solution. Additional research needs to be done and a recommendation on this step will be provided to the Supervisors at their January meeting. The workstation replacements will be approximately \$1,800 and \$1,850 for a new firewall and backup system.

A recommendation was also made to purchase a 10-hour time bundle, the hardware and software. A motion was made to approve a \$4,191 expenditure to move forward with this issue by Mr. Stump and was seconded by Mr. Mallatratt.

**CORRESPONDENCE** – A proclamation request was discussed regarding naming April as PA One Call 811 Safe Digging Month. Phillip Kline read the proposed proclamation. A decision was made to have the office prepare the Proclamation.

A second proclamation request was discussed regarding naming January 22-28, 2017 as Alsace Township School Choice Week. A decision was made to have the office prepare the Proclamation.

### **UPCOMING MEETINGS** –

Alsace Township Reorganization Meeting – This meeting will be held on January 3, 2017 at 7:00 p.m.

Alsace Township Heritage Society – The next meeting will be held on January 17, 2017 at 1:30 at the Township Building.

The Mt. Penn Preserve – This meeting will be held on January 17, 2017 at 3:00 at City Hall in the Penn Conference Room.

**BUILDING AND ZONING REPORT:** No report available.

**PUBLIC WORKS REPORT:** Vice-Chairperson Stump discussed adding a speed limit to Reiff Road. He has spoken with Gary Kraft to conduct a study on this road to have the speed limit posted to 25 mph.

**PLANNING COMMISSION REPORT:** Kim Mallatratt reported that the verbiage was discussed regarding the medical marijuana text. By a vote of 3-1 an agreement was reached on the Grower/Processor being located in the I-Industrial Zone and the Distributor being in the C-Commercial Districts. The Draft Zoning Ordinance will be finalized and then send to the Berks County Planning Commission for their review.

**ALSACE MANOR FIRE COMPANY REPORT:** Fire Chief Wendy Becker had no report.

**EMERGENCY MANAGEMENT:** There is no report.

**SUPERVISOR'S REPORT** – Nothing from Mr. Mallatratt, nothing from Mr. Stump and nothing from Mr. Kline.

**ADDITIONAL COMMENTS:** None.

Mr. Kline then asked for a motion to adjourn the meeting. Michael Stump made the motion to adjourn the meeting, seconded by Sam Mallatratt, and the motion was unanimously approved. Adjournment was at 8:17 pm.

Respectfully Submitted,

Kimberly Mallatratt  
Business Manager/Secretary/Treasurer